

epraise

Woodlands Students - Using Our  
Website

## Summary Page

**Slides 3 - 9** - How to Login to your epraise account

**Slides 10-12** - Our homepage and selecting the Home option

**Slides 13-15** – Your page overview, AROE reward badges and how to change your password

**Slides 16-19** – Taking part in House Competitions

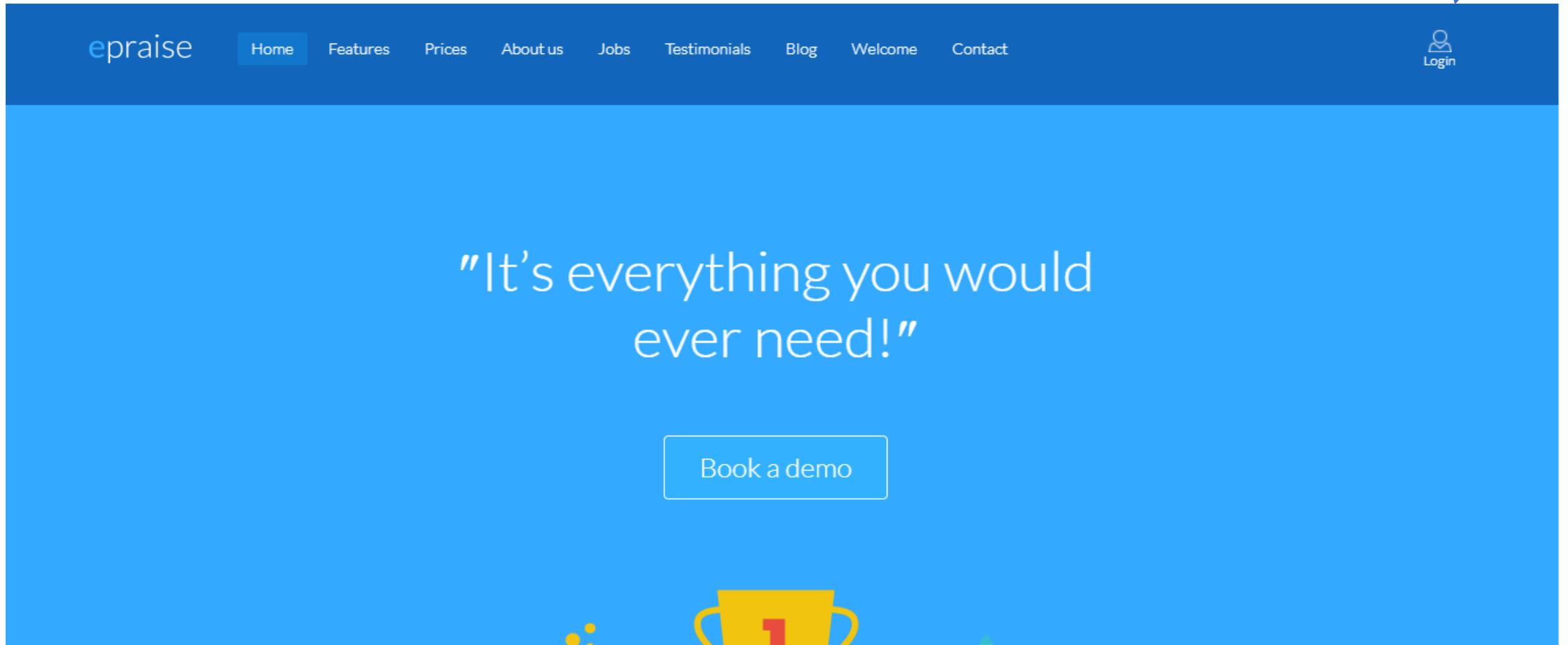
**Slide 20** – Spending your reward points

**Slides 21-30** – What the four icons on the top right hand side of the screen, help you with

**Slides 31-32** – Key information for students and additional support

**Slides 33-43** – Downloading and using the epraise App

Type [www.epraise.co.uk](http://www.epraise.co.uk) in the web browser or search for epraise on google. Click Login



The screenshot shows the epraise website homepage. The top navigation bar is dark blue with the epraise logo on the left and a 'Login' button with a user icon on the right. The main content area has a light blue background with the quote "It's everything you would ever need!" in white text. Below the quote is a white button with the text "Book a demo". At the bottom, there are decorative icons including a yellow trophy and a green triangle.

epraise

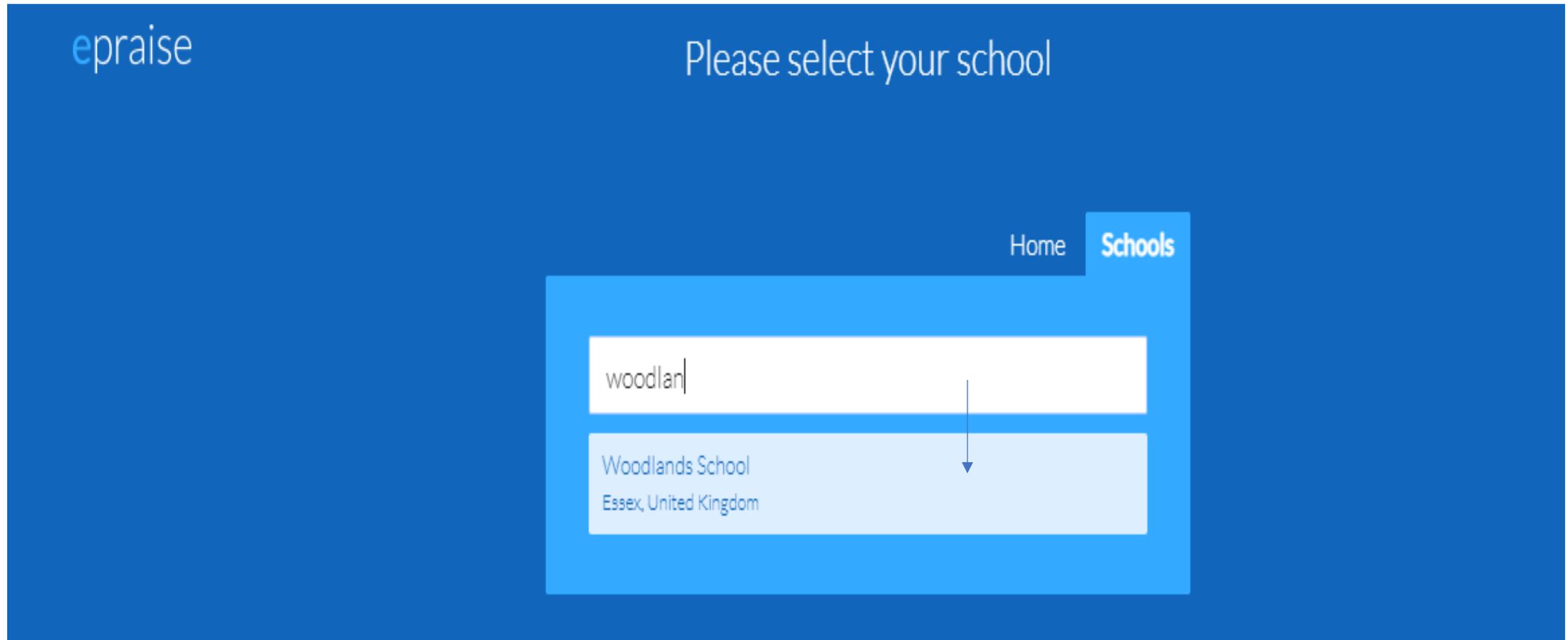
Home Features Prices About us Jobs Testimonials Blog Welcome Contact

Login

"It's everything you would ever need!"

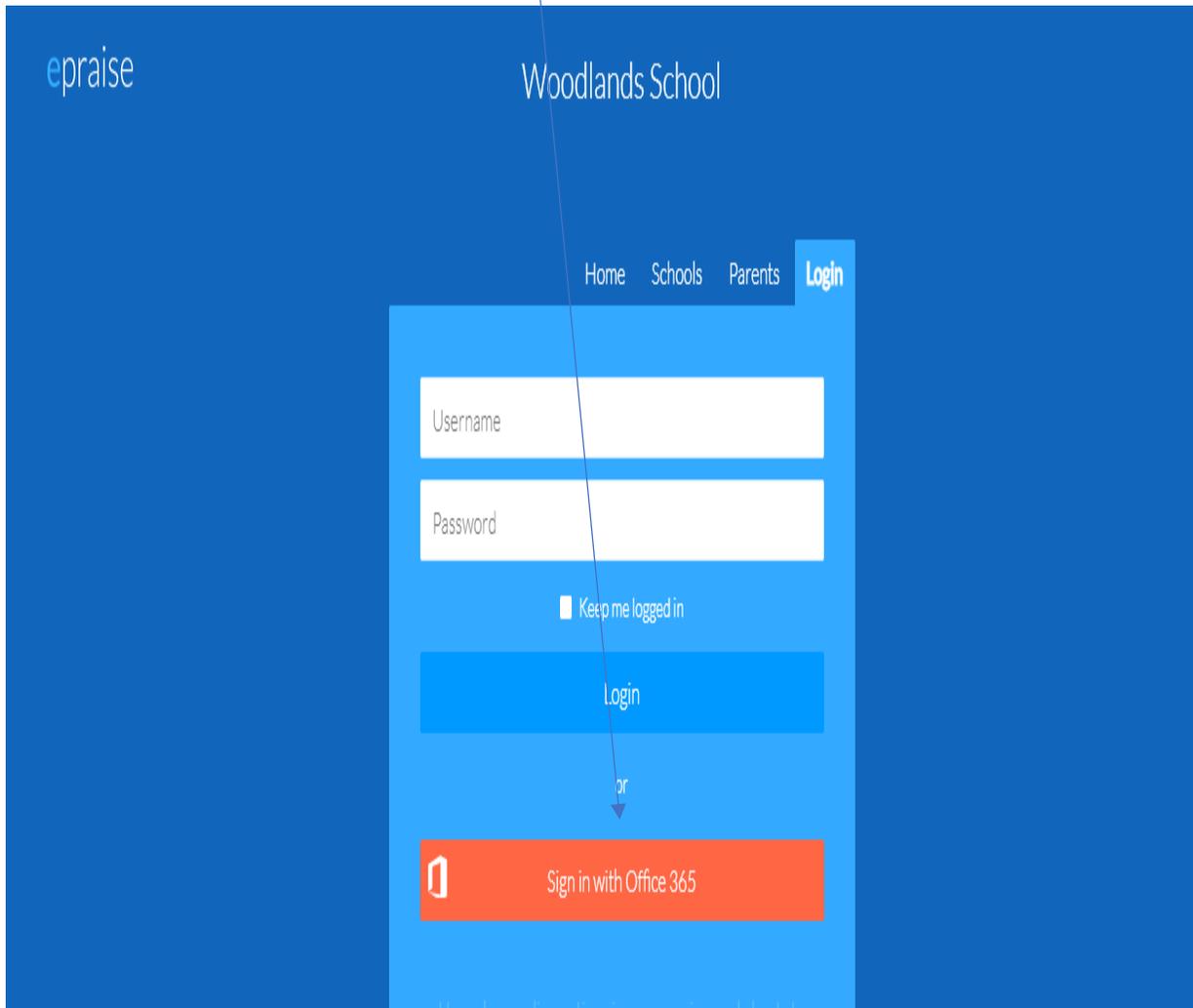
Book a demo

After clicking Login, type Woodlands in the school name. Click on Woodlands School



The screenshot shows the epraise website interface. At the top left is the epraise logo. In the center, the text "Please select your school" is displayed. On the right side, there are two navigation tabs: "Home" and "Schools", with "Schools" being the active tab. Below the navigation, there is a search input field containing the text "woodlan". A dropdown menu is open below the input field, showing a search result for "Woodlands School" located in "Essex, United Kingdom". A blue arrow points from the input field to the search result.

Click - Sign in with office 365. You may also see another screen. If so make sure Student is selected and then click Sign in with office 365.



epraise Woodlands School

Home Schools Parents **Login**

Username

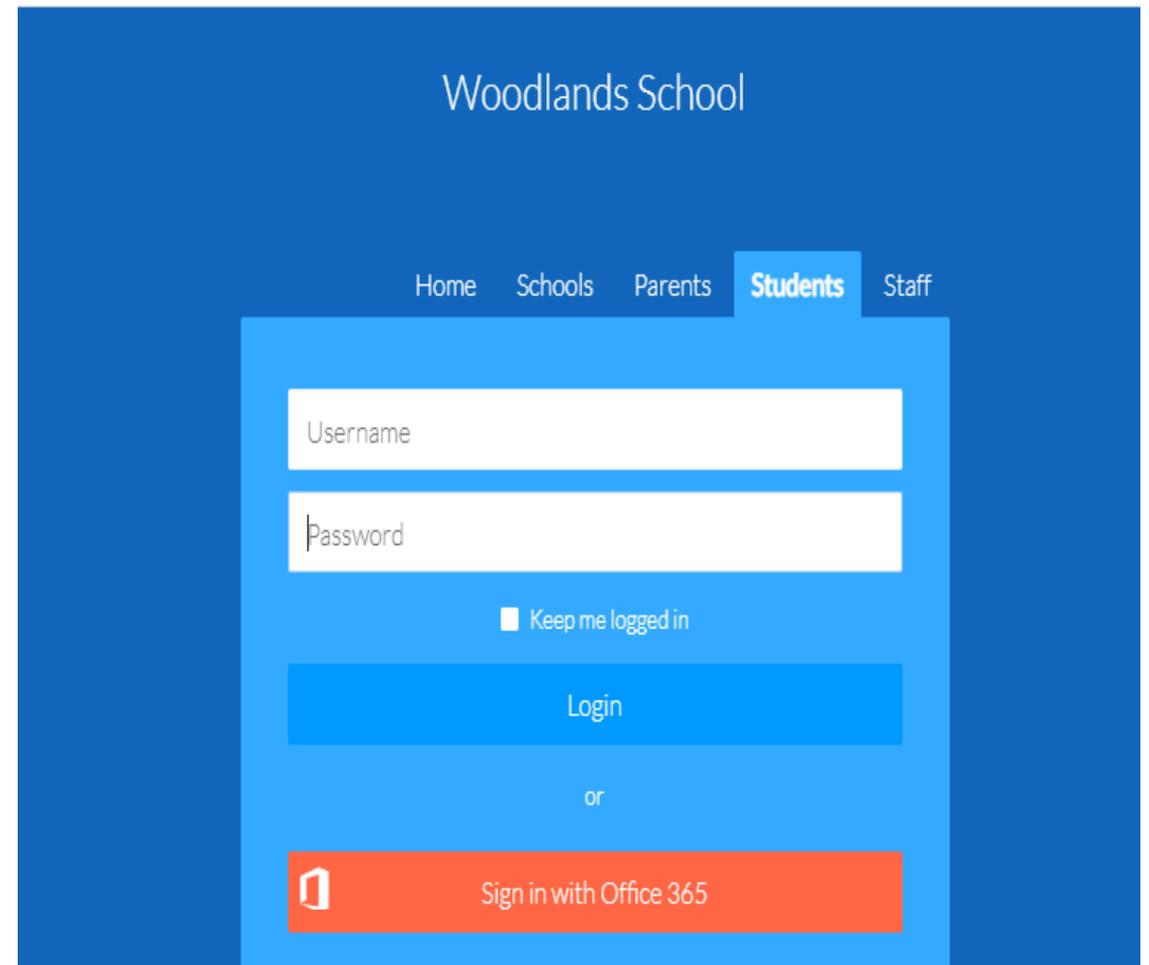
Password

Keep me logged in

Login

or

 Sign in with Office 365



Woodlands School

Home Schools Parents **Students** Staff

Username

Password

Keep me logged in

Login

or

 Sign in with Office 365

Sign in with your school email address and password



**RM Unify™**  
Your Launch Pad to the Cloud

## Sign in



Username or Email Address (required)

Password (required)



[I have forgotten my password](#)

Remember me

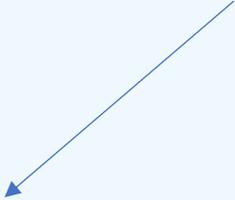
**Sign in**

[Find out about RM Unify](#)

## Getting help

Epraise are usually unable to help students directly. If you are having a problem logging in to the site, please speak directly to your school unless you are sure it is a problem with the epraise system, such as our app crashing.

One of the ICT technicians, can help if you have login issues



## Supported systems

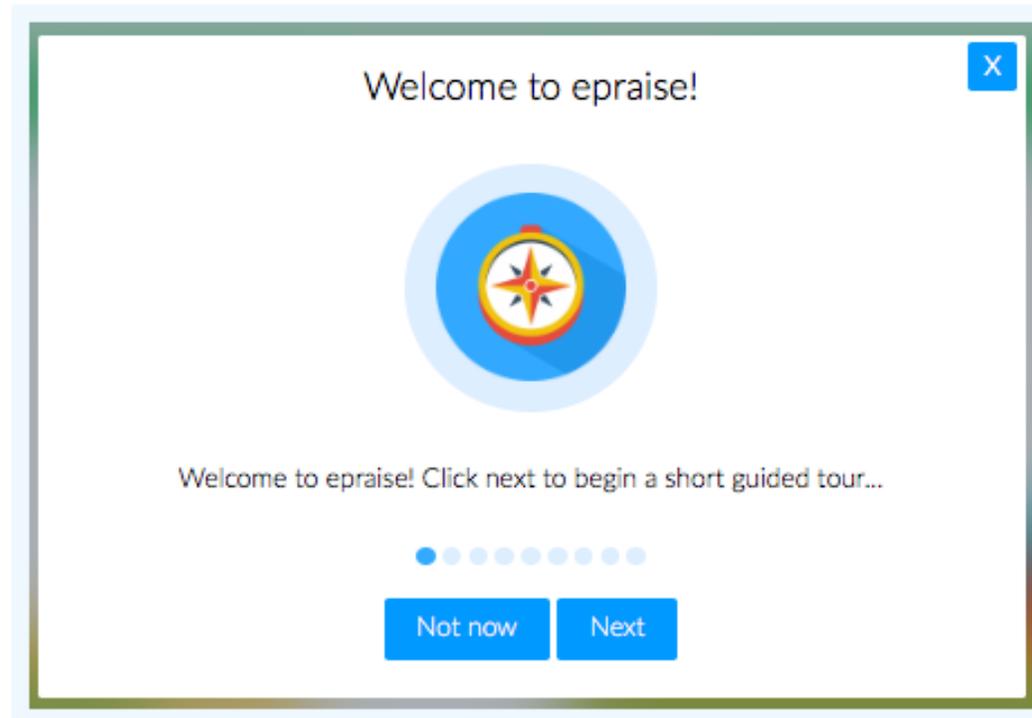
Our website aims to support most common browsers (i.e. Edge, Safari, Chrome, Firefox) that have been updated in the past year, provided they are running on reasonably up to date hardware.

Our mobile applications for both [iOS](#) and [Android](#), are available on the relevant app stores. Our mobile applications aim to support devices running operating systems that have been updated within the past year.

## Getting started

### Your profile & quicklinks

When you initially login you will be presented with tutorials describing some of our different features, they will also appear when any changes or updates happen.

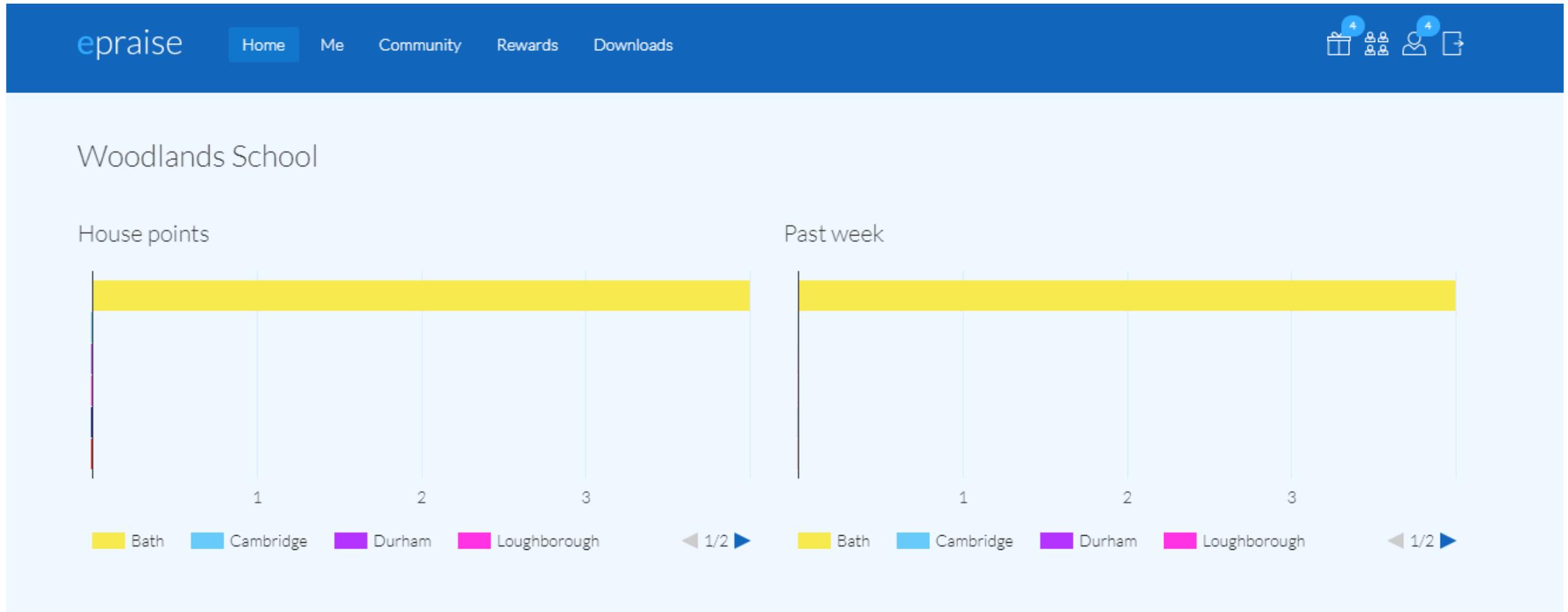


**SAVE YOUR USERNAME  
AND PASSWORD STRAIGHT  
AWAY!!**

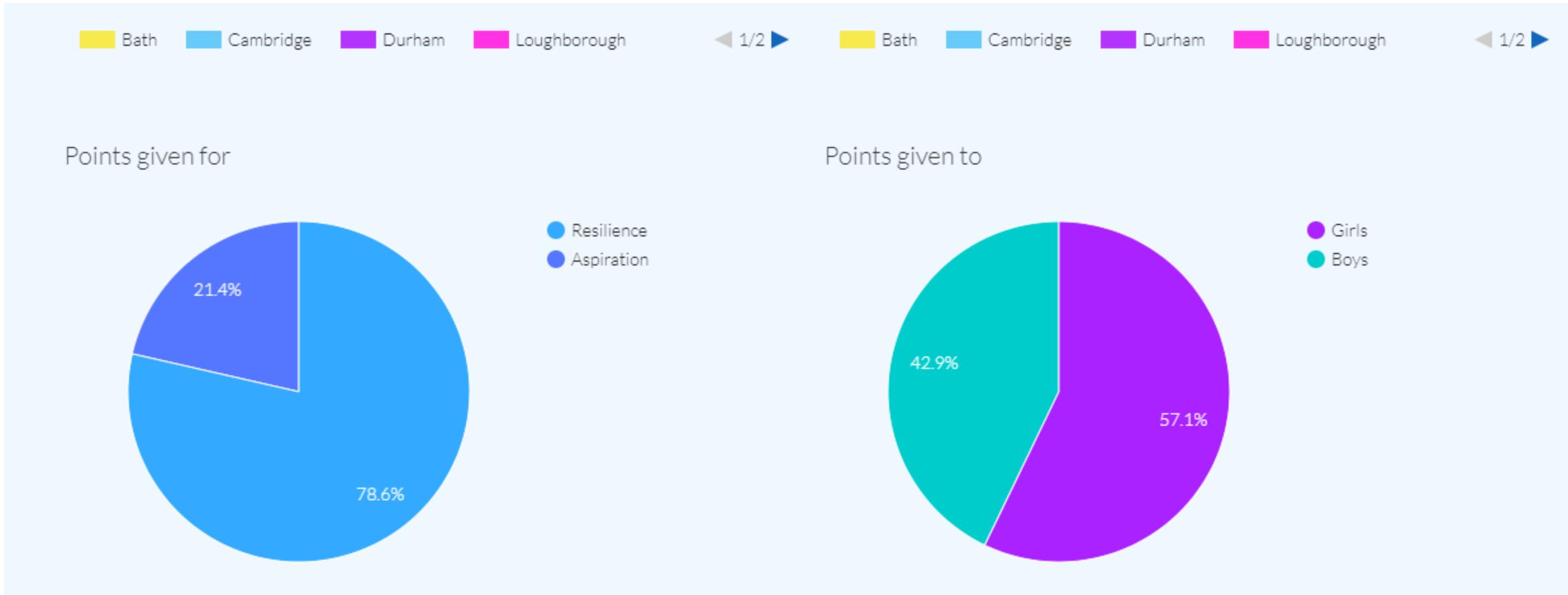
The dashboard gives you an overview of what is happening at your school. On the top right of the screen you will see a number of icons which are your quicklinks.

- **Present icon** - Shows how many points you have left to spend and takes you to your purchases.
- **Classes icon** - Shows your timetabled classes.
- **Student icon** - Shows how many points you have and takes you to your Profile (Me > My profile).
- **Planner icon** - Takes you to your Planner. If you have a bubble on this icon this means that you have homework due within the next 5 days. (Me > Planner)
- **Message icon** - Takes you to your inbox which you can also access under the Me tab.
- **Exit icon** - Logs you out of the site.

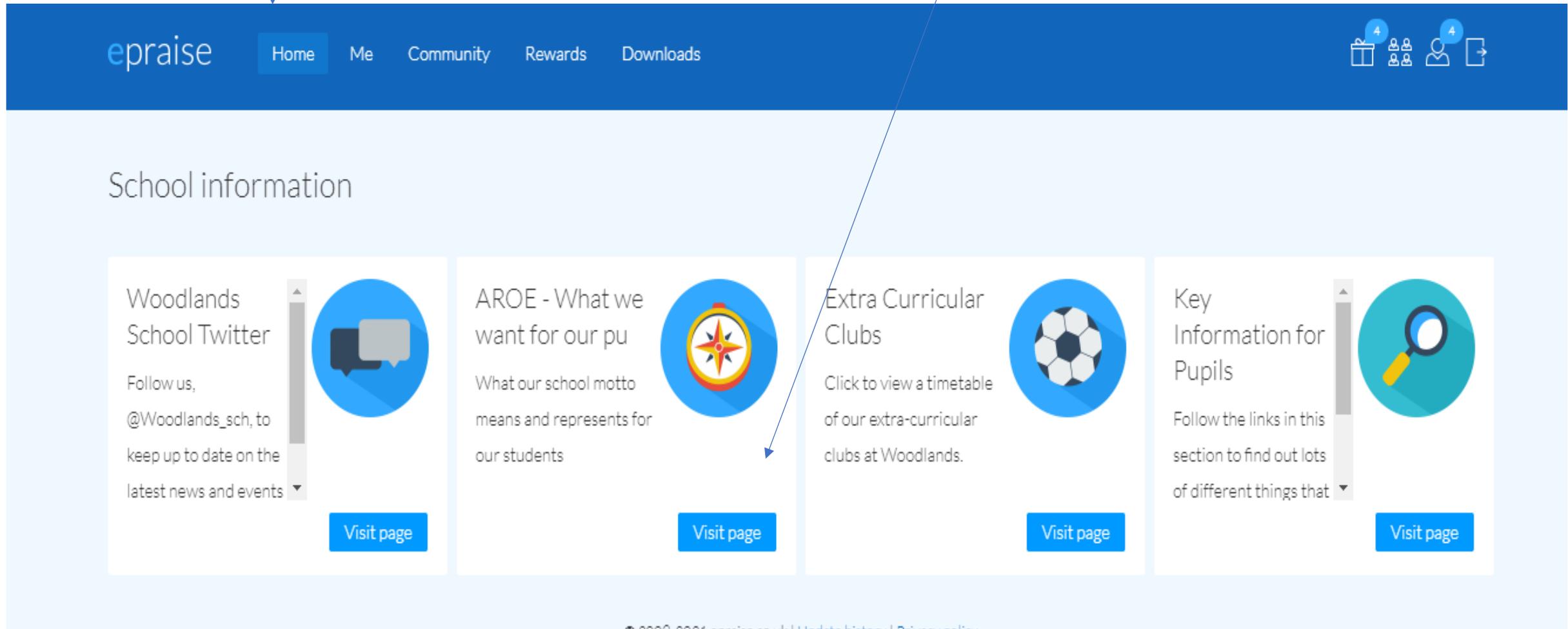
**This is an example of a homepage that you will see when you enter the website. You will see the various house points awarded on the screen.**



**Scroll down the home page for further information. You will be able to see the points you have been rewarded for AROE and what they were awarded for as a percentage. You will also be able to see the points given to boys and girls in school as a percentage.**



**On the homepage, Click home and then School Information. You will see this page. If you wish, click on visit page to take you to that specific page online.**



The screenshot shows the epraise homepage with a blue navigation bar at the top. The navigation bar contains the epraise logo, a 'Home' button, and links for 'Me', 'Community', 'Rewards', and 'Downloads'. On the right side of the navigation bar, there are icons for a gift, a group of people, a person, and a document, each with a blue notification bubble containing the number '4'. Below the navigation bar, the main content area is titled 'School information'. It features four cards, each with a title, a description, an icon, and a 'Visit page' button. The first card is for 'Woodlands School Twitter' with a speech bubble icon. The second card is for 'AROE - What we want for our pu' with a compass icon. The third card is for 'Extra Curricular Clubs' with a soccer ball icon. The fourth card is for 'Key Information for Pupils' with a magnifying glass icon. A blue arrow points from the text above to the 'Home' button, and another blue arrow points from the text above to the 'Visit page' button of the 'AROE' card.

Home Me Community Rewards Downloads

School information

Woodlands School Twitter  
Follow us, @Woodlands\_sch, to keep up to date on the latest news and events  
Visit page

AROE - What we want for our pu  
What our school motto means and represents for our students  
Visit page

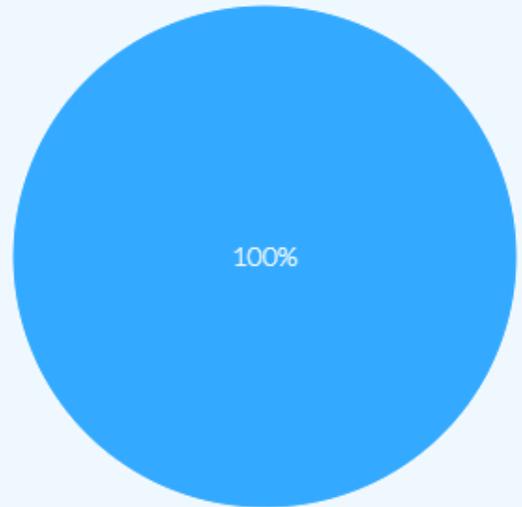
Extra Curricular Clubs  
Click to view a timetable of our extra-curricular clubs at Woodlands.  
Visit page

Key Information for Pupils  
Follow the links in this section to find out lots of different things that  
Visit page

Click on Me to see your page overview. Here you can see the subjects you have been awarded points in and for what reason.

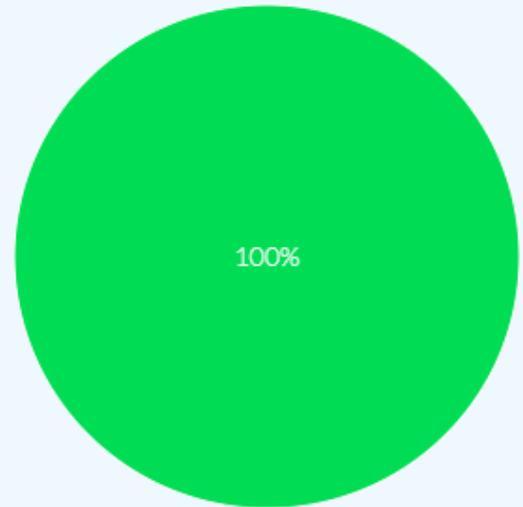


Points given for



● Opportunity

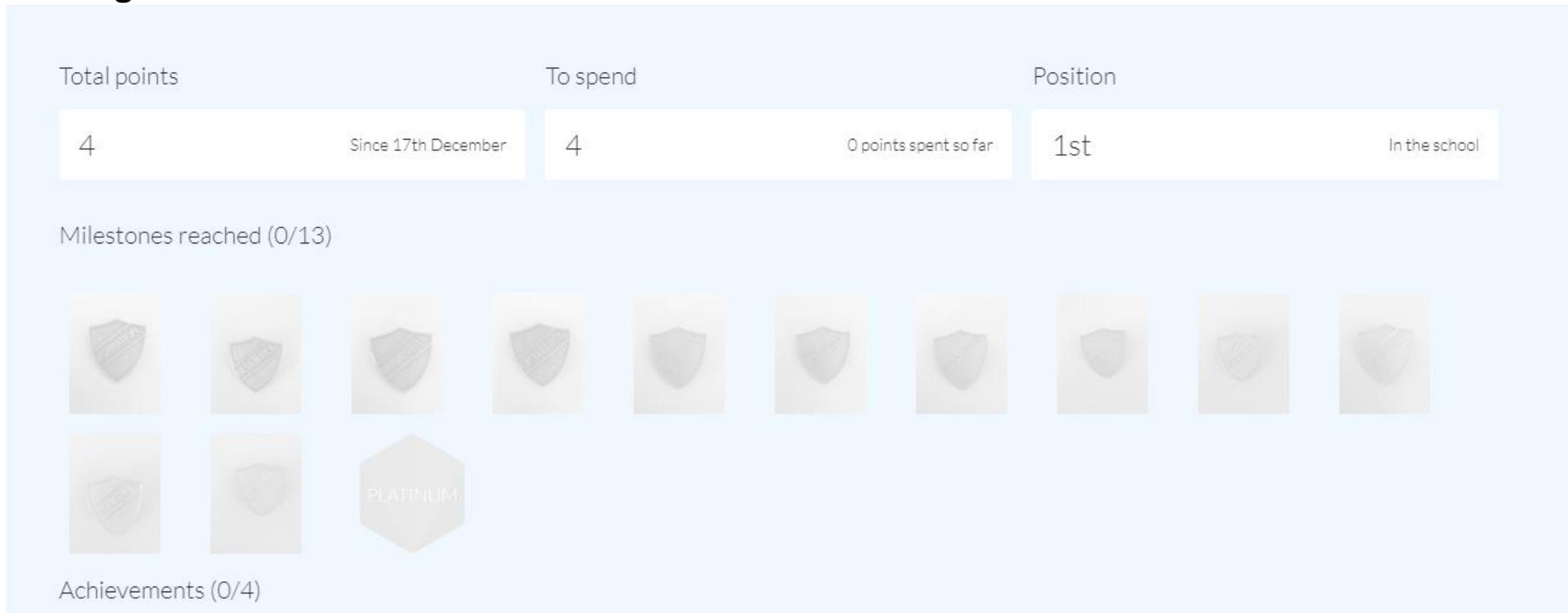
Points given in



● French

When you scroll down the 'Me' page, you will see the following information

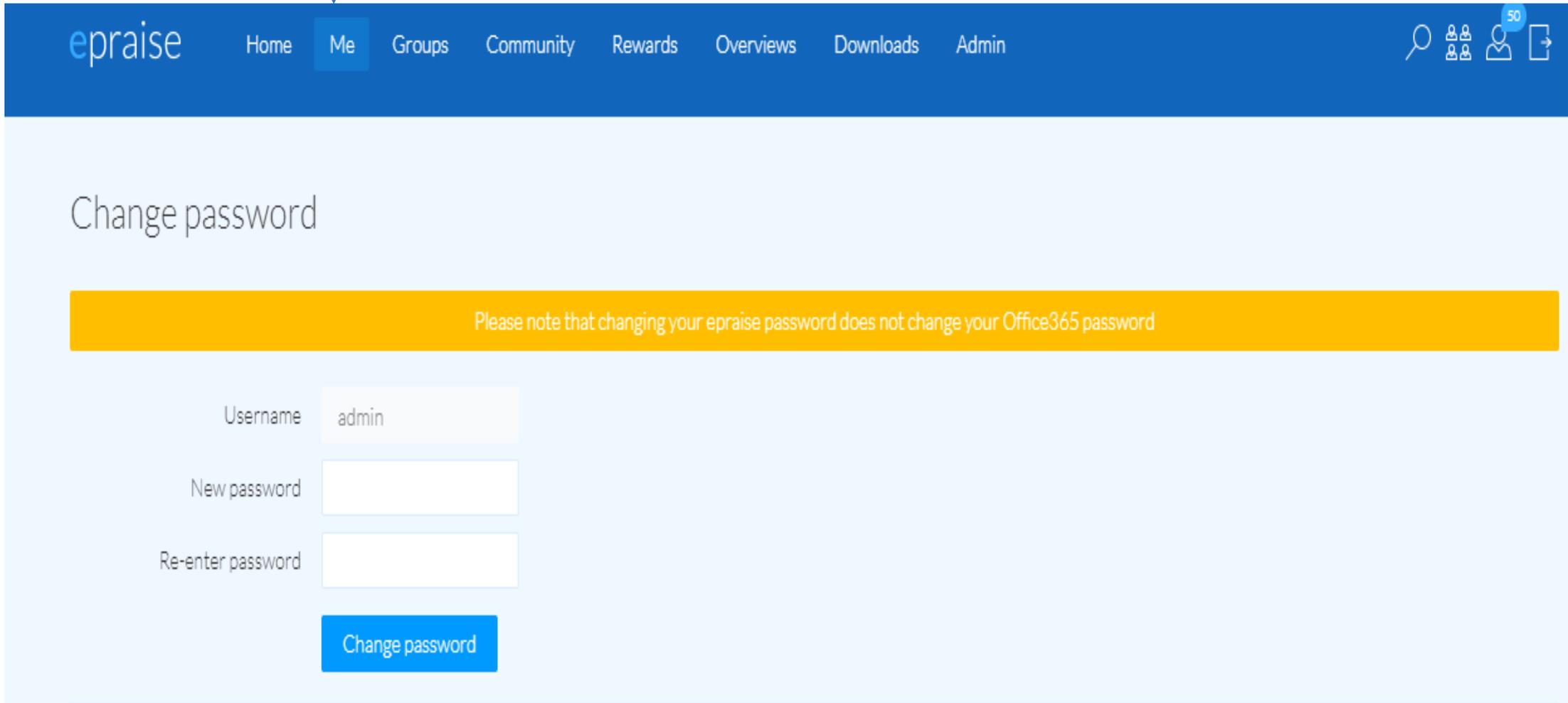
**Our AROE Milestone Badges:** Every point you get, brings you closer to a bronze, silver and gold AROE badge, for you to wear with pride on your blazer. Once they have been achieved, the image will change colour. If you have the app, you will receive a notification to say they have received this milestone. **Luckily for you, there are 13 to aim for, including the highly coveted Cultural Capital Badge!!!**



The screenshot displays the following information:

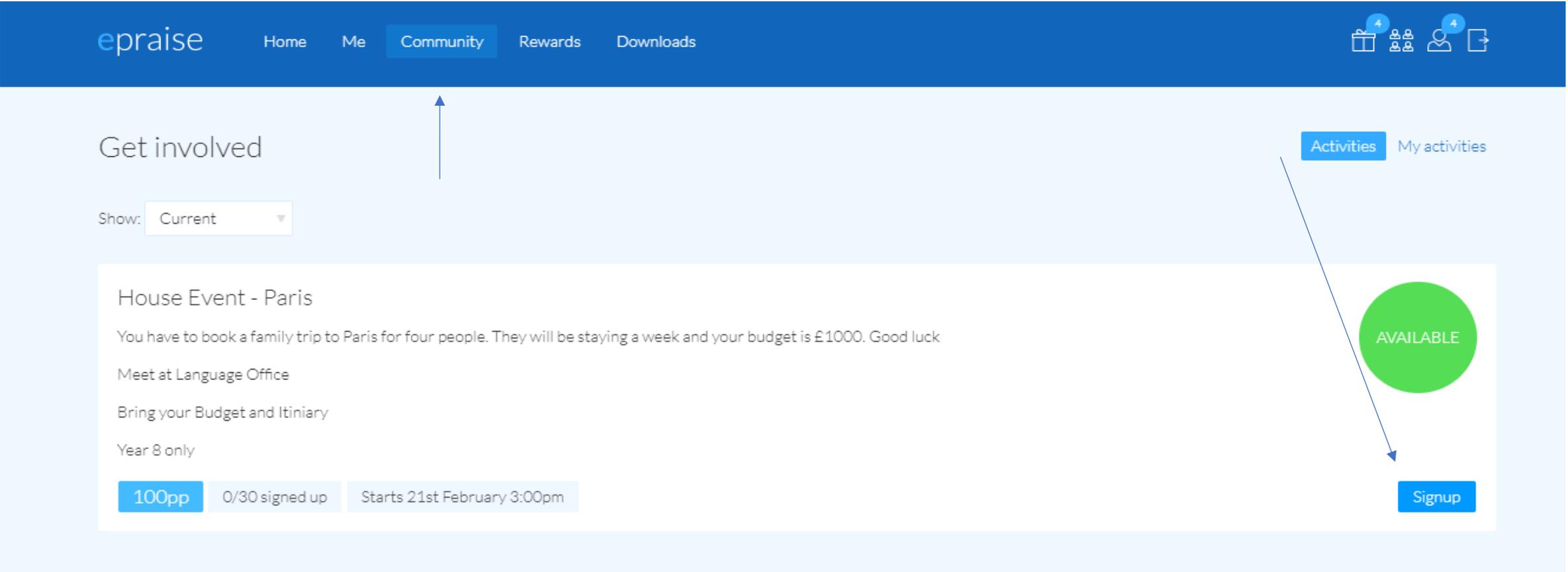
- Total points:** 4 (Since 17th December)
- To spend:** 4 (0 points spent so far)
- Position:** 1st (In the school)
- Milestones reached (0/13):** A row of 13 shield-shaped icons. The first two are highlighted in gold, and the third is a hexagonal 'PLATINUM' badge.
- Achievements (0/4):** A row of four icons, with the first two highlighted in gold.

To change your Password (only if 100% necessary, so you avoid login complications), Click me and then change password.



The screenshot shows the epraise user interface. At the top is a blue navigation bar with the epraise logo on the left and navigation links: Home, Me, Groups, Community, Rewards, Overviews, Downloads, and Admin. On the right side of the navigation bar are icons for search, a group of people, a user profile, and a notification bell with the number 50. Below the navigation bar, the page title is "Change password". A yellow banner contains the text: "Please note that changing your epraise password does not change your Office365 password". Below the banner are three input fields: "Username" with the value "admin", "New password", and "Re-enter password". At the bottom of the form is a blue button labeled "Change password".

**Taking Part in House Competitions** – Over the course of the year, your teachers will launch various competitions for you to sign up for, if you wish to earn points for your house. To sign up to a house event that you have been invited to, Click Community then Get Involved and then Click Sign Up. Simply Click cancel sign up if you no longer wish to take part in the competition.



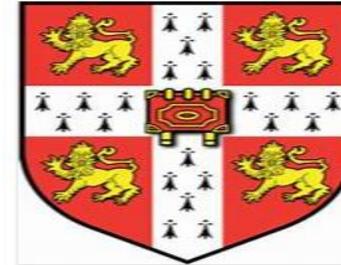
The screenshot shows the epraise website interface. At the top is a blue navigation bar with the epraise logo and menu items: Home, Me, Community (highlighted), Rewards, and Downloads. On the right of the navigation bar are icons for a calendar, a group of people, a person, and a mobile device, each with a blue notification bubble containing a white plus sign. Below the navigation bar is a light blue section titled 'Get involved'. On the left, there is a 'Show:' dropdown menu currently set to 'Current'. An arrow points from the 'Community' menu item in the navigation bar to the 'Get involved' section. On the right, there are two tabs: 'Activities' (highlighted) and 'My activities'. An arrow points from the 'Activities' tab to a specific event listing. The event listing is for 'House Event - Paris' and includes the following text: 'You have to book a family trip to Paris for four people. They will be staying a week and your budget is £1000. Good luck', 'Meet at Language Office', 'Bring your Budget and Itinerary', and 'Year 8 only'. At the bottom of the listing are three light blue boxes: '100pp', '0/30 signed up', and 'Starts 21st February 3:00pm'. To the right of the listing is a large green circle with the word 'AVAILABLE' in white. Below the green circle is a blue 'Signup' button. An arrow points from the 'Activities' tab to the 'Signup' button.

## Current Houses at Woodlands School for Years 7 and 8

A1 and R1 - Oxford



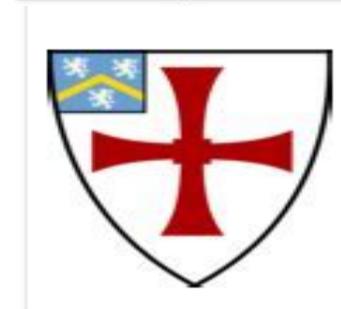
A2 and R2 - Cambridge



A3 and R3 - St Andrews



A4 and R4 - Durham



A5 and R5 - Loughborough



A6 and R6 - Bath



Click My activities to see which house competitions you have signed up for.

Get involved

Activities **My activities**

House Event - Paris

You have to book a family trip to Paris for four people. They will be staying a week and your budget is £1000. Good luck

Meet at Language Office

Bring your Budget and Itinerary

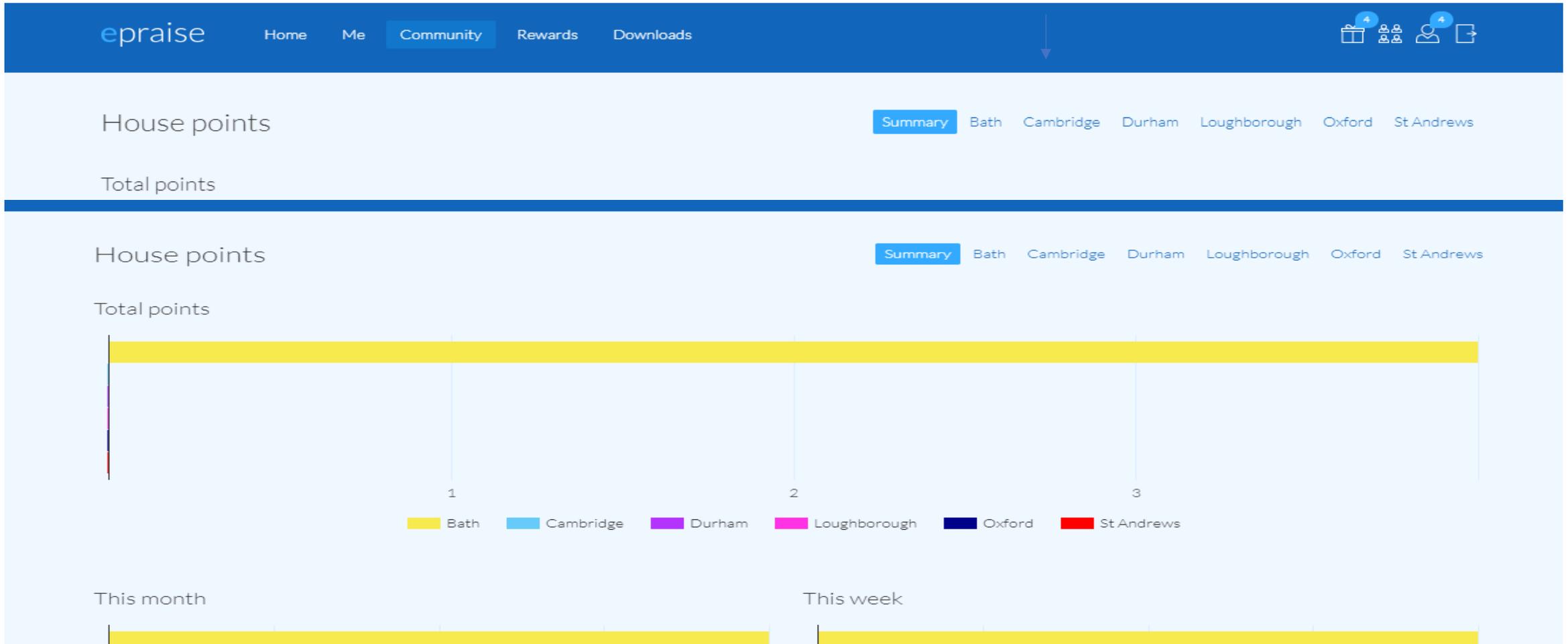
Year 8 only

100pp 1/30 signed up Starts 21st February 3:00pm

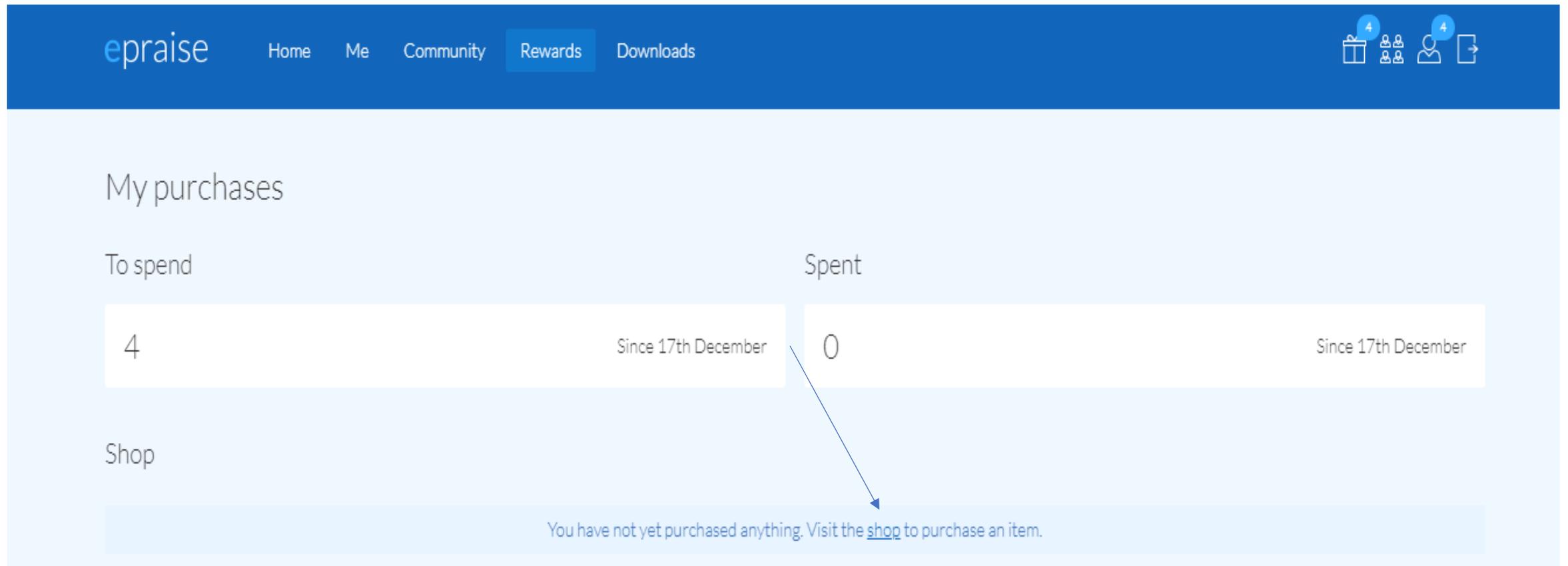
**SIGNED UP**

Show signups Cancel signup

Click **community** and **house points** to see a summary of the house points your house has achieved recently and in total. If you are super competitive, click on another house to see how they are specifically getting their house points and what total they are on.

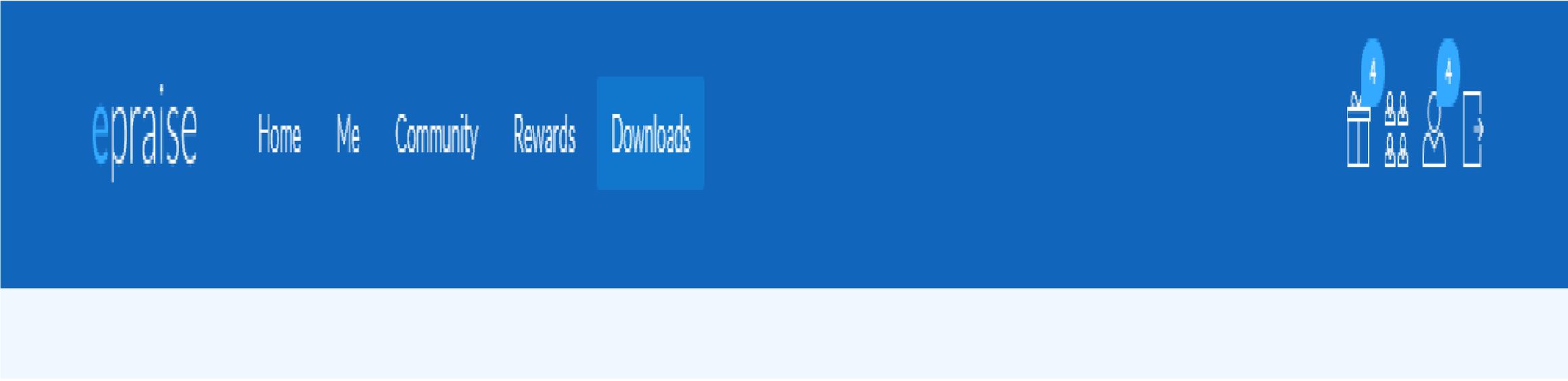


**Purchasing Rewards:** The main aim for you, is to gain as many reward points as you can to claim the AROE badges that are on offer for you and to get as many points as you can for your house. In time, you will be able to spend your reward points and purchase items in the school shop. Keep you eyes peeled for when the shop is updated.



The screenshot shows the epraise website interface. At the top, there is a navigation bar with the epraise logo and links for Home, Me, Community, Rewards, and Downloads. On the right side of the navigation bar, there are icons for a gift, a group of people, a person, and a mobile phone, each with a blue circle containing the number 4. Below the navigation bar, the page title is "My purchases". There are two columns: "To spend" and "Spent". The "To spend" column shows a value of 4 and the text "Since 17th December". The "Spent" column shows a value of 0 and the text "Since 17th December". Below these columns is a "Shop" section with a light blue background and the text "You have not yet purchased anything. Visit the [shop](#) to purchase an item." A blue arrow points from the "0" in the "Spent" column to the word "shop" in the text below.

**What do The Four picture icons mean at the top of your page?**



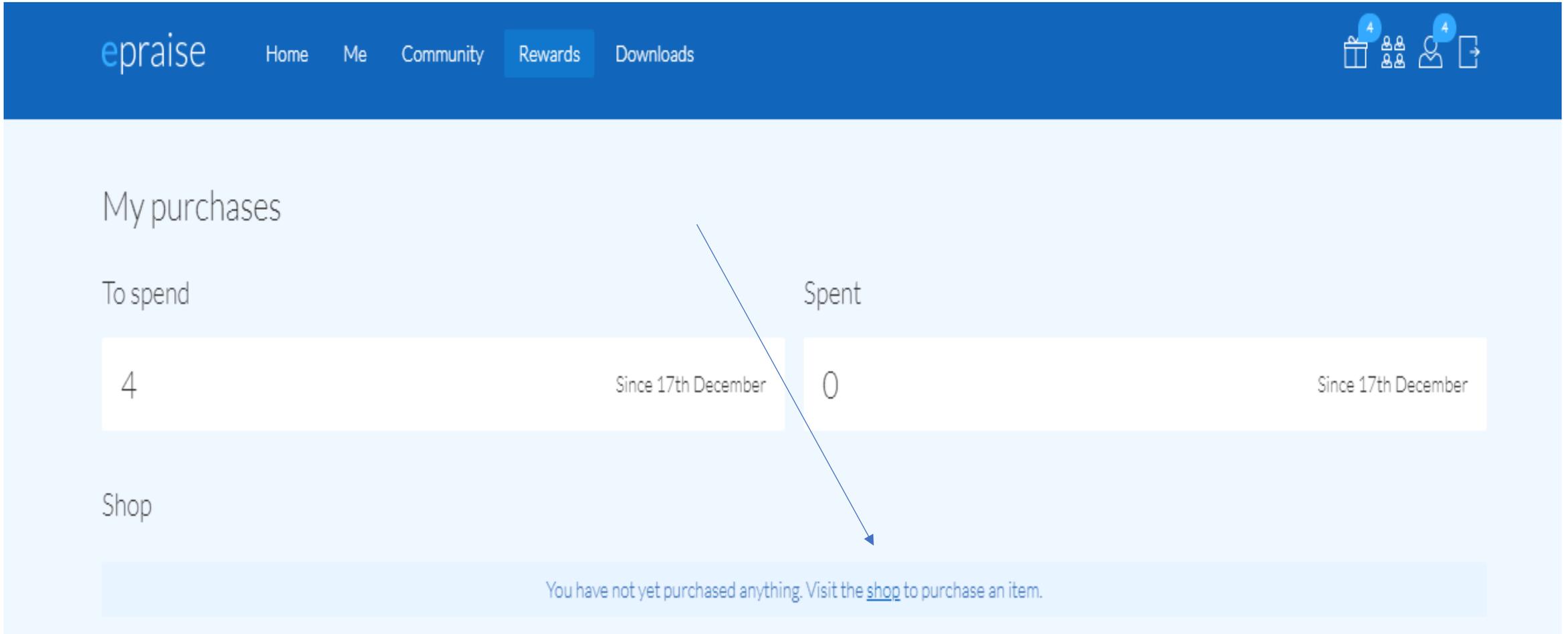
The screenshot shows a blue navigation bar with the following elements from left to right: the 'epraise' logo, a 'Home' link, a 'Me' link, a 'Community' link, a 'Rewards' link, and a 'Downloads' link which is highlighted with a darker blue background. On the right side of the bar, there are four white icons: a birthday cake with a blue circle containing the number '4' above it; three small figures representing a group; a person icon with a blue circle containing the number '4' above it; and a smartphone icon with a right-pointing arrow.

**From Left To Right: The first icon, tells you how many points you have available to spend in the school shop.**



The image shows a blue navigation bar for the epraise app. On the left, the 'epraise' logo is displayed in white. To its right are five menu items: 'Home', 'Me', 'Community', 'Rewards', and 'Downloads'. The 'Downloads' item is highlighted with a darker blue background. On the far right of the bar, there are two icons: a gift box and a person icon. Each icon has a blue circle above it containing the number '4'. Below the navigation bar is a light blue gradient area.

**Purchasing Rewards:** The main aim for you, is to gain as many reward points as you can to claim the AROE badges that are on offer for you and to get as many points as you can for your house. In time, you will be able to spend your reward points and purchase items in the school shop. Keep you eyes peeled for when the shop is updated.



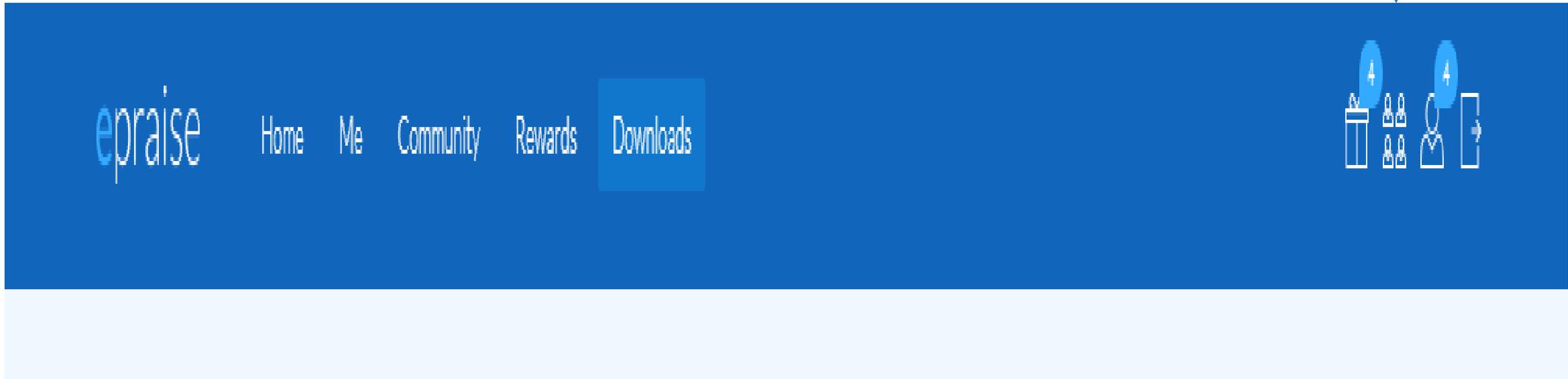
The screenshot shows the 'epraise' website interface. The top navigation bar includes 'Home', 'Me', 'Community', 'Rewards', and 'Downloads'. On the right, there are icons for a gift (4), a group of people (4), a person, and a document. The main content area is titled 'My purchases' and contains two columns: 'To spend' and 'Spent'. The 'To spend' column shows a value of '4' and the 'Spent' column shows '0', both with the text 'Since 17th December'. Below this is a 'Shop' section with a message: 'You have not yet purchased anything. Visit the [shop](#) to purchase an item.' A blue arrow points from the '4' in the 'To spend' column down to the 'shop' link in the message.

To spend	Spent
4 Since 17th December	0 Since 17th December

Shop

You have not yet purchased anything. Visit the [shop](#) to purchase an item.

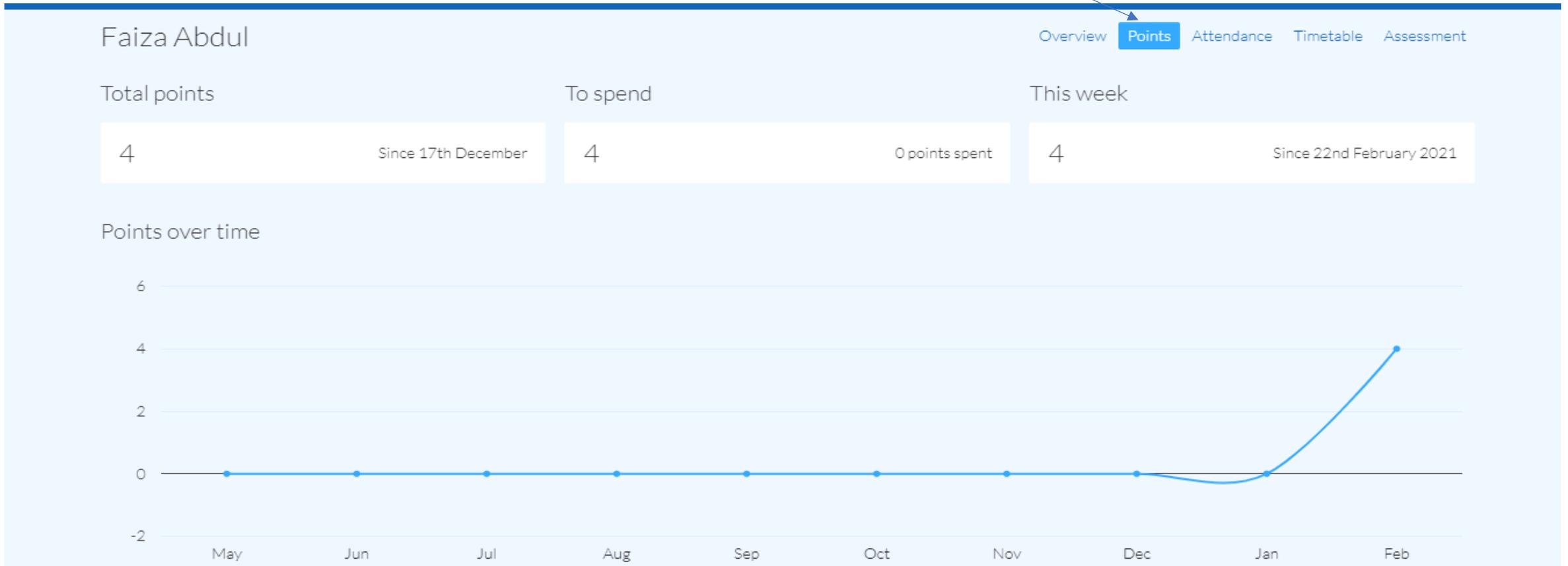
**From Left To Right: The second icon, tells you quite a bit of information**



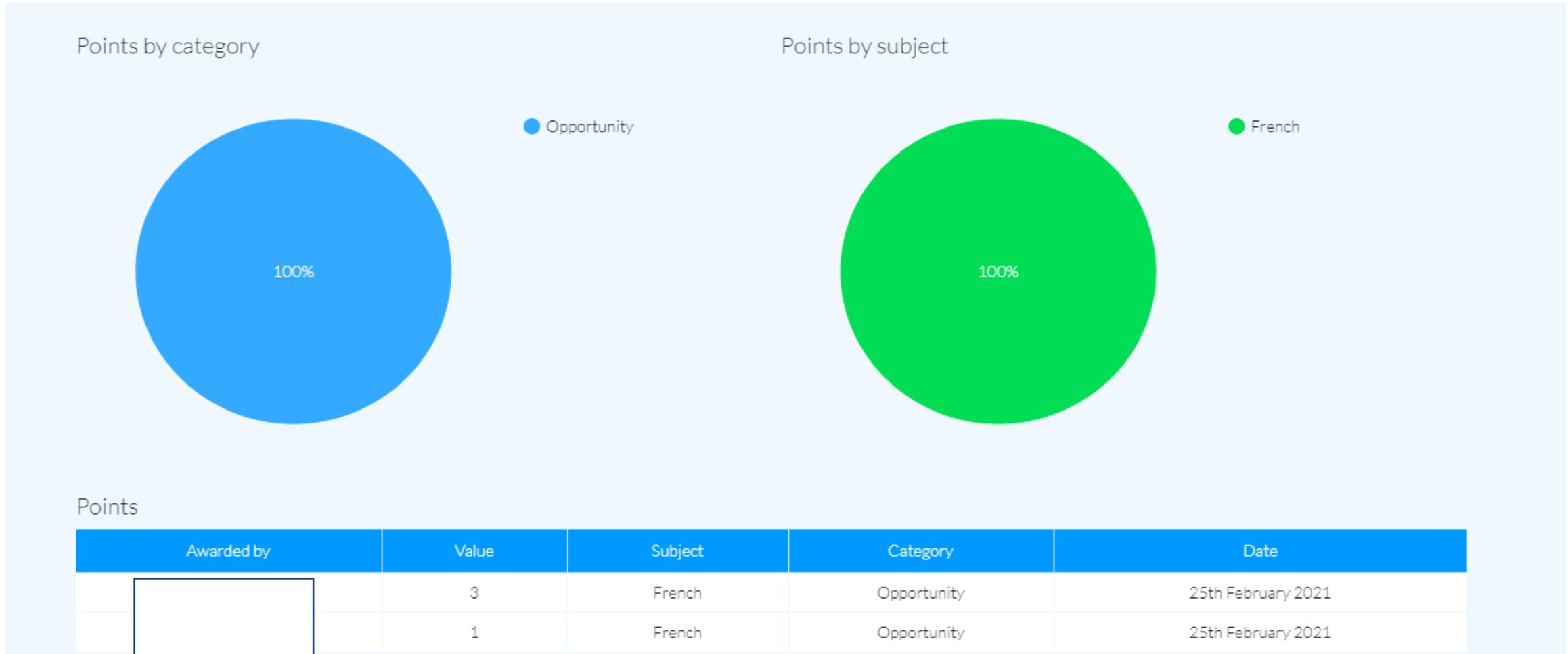
Here you can see the subjects you have been awarded points for AROE. If you scroll down the page, you can see the AROE badges you have been awarded based on the reward points you have been given.

The screenshot shows the epraise website interface. At the top, there is a navigation bar with the epraise logo and menu items: Home, Me, Community, Rewards, and Downloads. On the right side of the navigation bar, there are icons for a gift, a group of people, a person, and a document. Below the navigation bar, there are tabs for Overview, Points, Attendance, Timetable, and Assessment. The main content area is divided into two columns. The left column is titled 'Points given for' and features a large blue circle representing 100% of points awarded for Opportunity. The right column is titled 'Points given in' and features a large green circle representing 100% of points awarded for French. Below these circles, there are three summary cards: 'Total points' showing 4 points since 17th December, 'To spend' showing 4 points with 0 points spent so far, and 'This week' showing 4 points since 22nd February 2021. At the bottom, there is a section for 'Milestones reached (0/13)' displaying a row of 13 placeholder icons for badges, with the word 'PLATINUM' visible on one of the icons.

**If you click points, this will show you how you have achieved your points over recent months.**



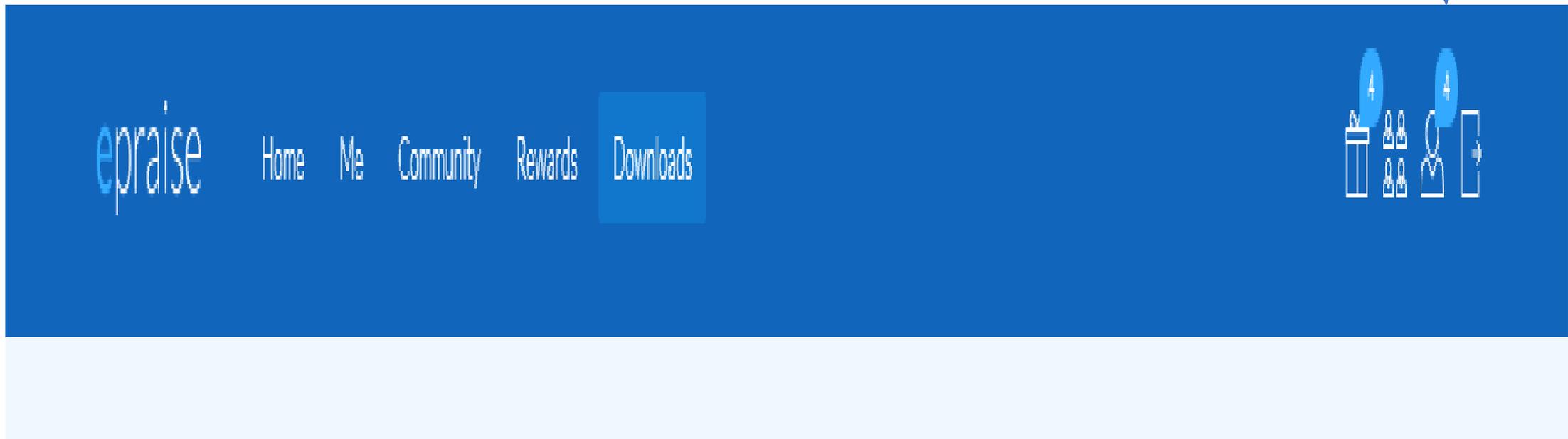
**If you scroll down the Points page, you will be able to see the subjects you have been awarded points for and in which AROE category/ies**



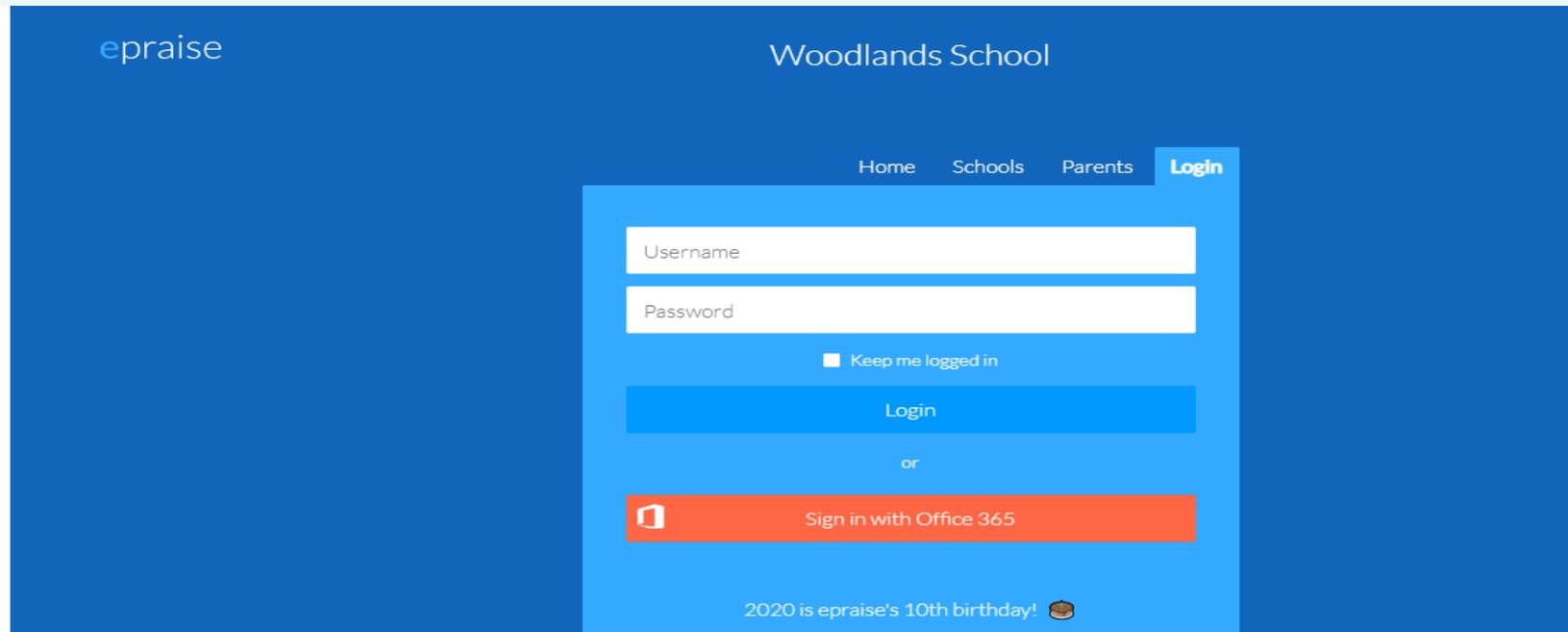
The **attendance option** will tell you your current attendance percentage as well as your absent and late percentages. You can also view your **school timetable by clicking Timetable**. You now have no excuse for forgetting which lesson you have!!

The screenshot shows the epraise user interface. At the top, there is a navigation bar with the epraise logo and tabs for Home, Me, Community, Rewards, and Downloads. On the right side of the navigation bar, there are icons for a gift, a group of people, a person, and a document, each with a blue notification bubble containing the number 4. Below the navigation bar, there is a sub-navigation bar with tabs for Overview, Points, Attendance, Timetable, and Assessment. The main content area features two circular progress indicators. The first indicator, labeled 'Points given for', is a blue circle showing 100% completion, with a legend indicating 'Opportunity'. The second indicator, labeled 'Points given in', is a green circle showing 100% completion, with a legend indicating 'French'. Two blue arrows point from the 'Attendance' and 'Timetable' tabs in the sub-navigation bar to the green circle, indicating that these features are related to the 'Points given in' section.

**The Third icon** shows you how many reward points you have and this will change as you gain more reward points. When you click this icon, it shows you the same information as the second icon. This information can be found again in slides 24-28



**To log out of your epraise account, simply click the fourth icon. This will take you back to the login page**

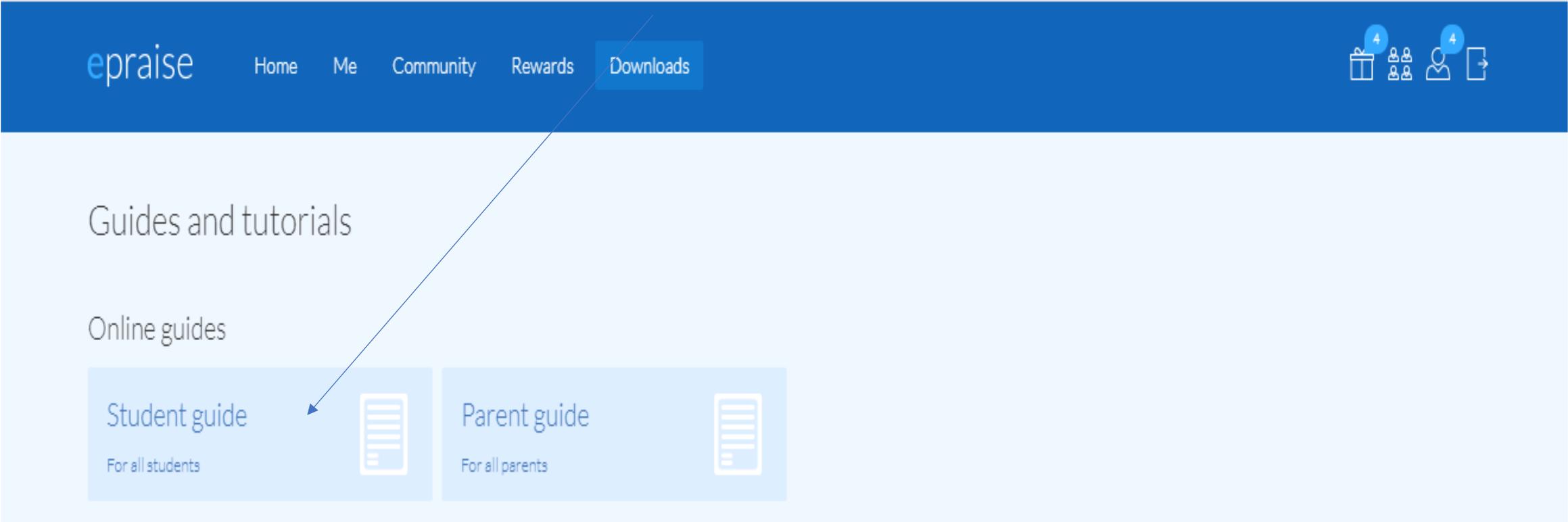




epraise

1. All members of Staff can award you reward points throughout the week.
2. You are awarded reward points for Aspiration, Resilience, Opportunity and Excellence
3. You can be awarded 1, 3, 5 or 10 reward points for AROE.
4. You can access epraise by entering your school email address and password via the App or Website
5. Staff will create House Events and competitions for you to take part in throughout the school year. These are advertised on the epraise website for you to sign up to and the House noticeboard. These competitions can take place during teaching time as well as at lunch or after school. House Points will be given when the event has concluded.
6. If you have any questions or queries, firstly consult the student epraise support guide on the school website. If you still have questions, please speak to your Form Tutor, teacher or Mr Shanahan.

**Further Information:** If you or your parents/carers require any further information about epraise/your epraise page, please click downloads and then guides and tutorials. Some of the information in this guide will not be relevant for the Woodlands School Reward and House Systems.

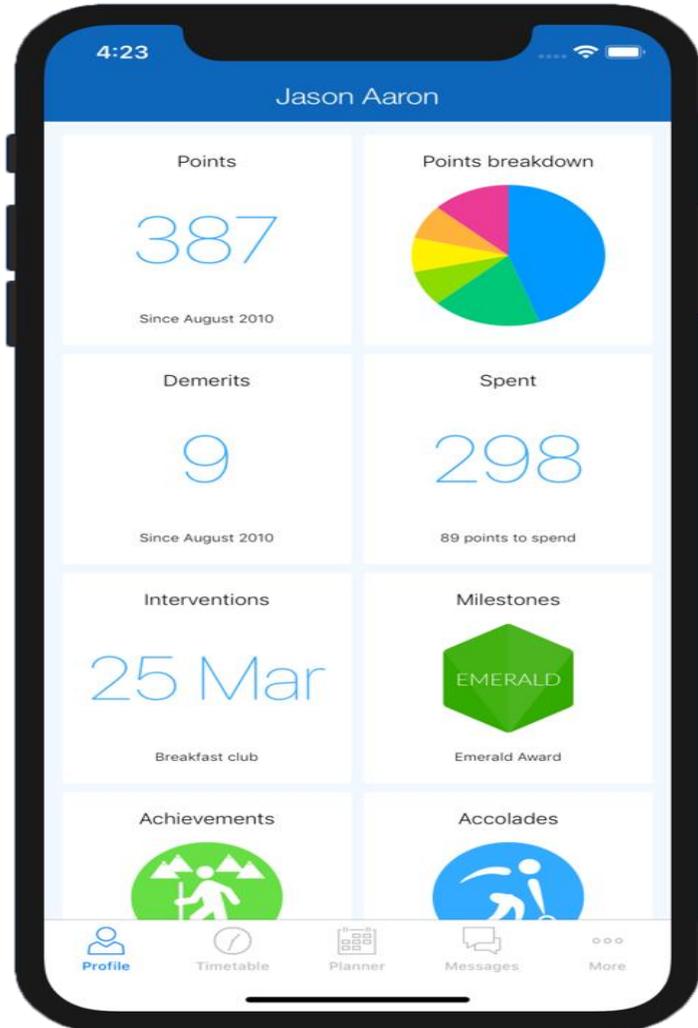


The screenshot shows the epraise website interface. At the top, there is a blue navigation bar with the epraise logo on the left and navigation links for Home, Me, Community, Rewards, and Downloads. The Downloads link is highlighted. On the right side of the navigation bar, there are three icons: a gift box with a notification bubble containing the number 4, a group of three people with a notification bubble containing the number 4, and a person icon with a notification bubble containing the number 4. Below the navigation bar, the main content area is light blue. It features the text "Guides and tutorials" and "Online guides". Under "Online guides", there are two buttons: "Student guide" with the subtext "For all students" and a document icon, and "Parent guide" with the subtext "For all parents" and a document icon. A blue arrow points from the "Downloads" link in the navigation bar to the "Student guide" button.

epraise

Woodlands Students- Using the app

# The Epraise App



App available for iOS and Android

## iOS and Android apps

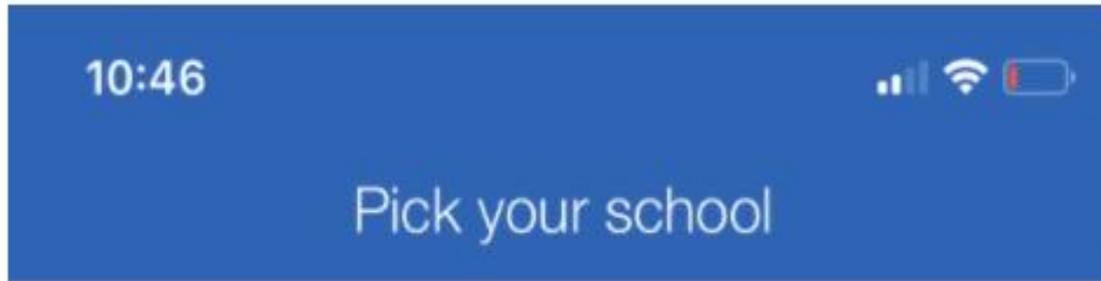
There is also an epraise iOS and Android app that will allow you to complete many of the basic actions from the convenience of your phone or tablet. It's free to download from the App store and it can be used by any member of staff with access to epraise.

**Please note that the app does not include all features available within the website.**

# Epraise App on the App Store – Visit the App store and Click Get to Download

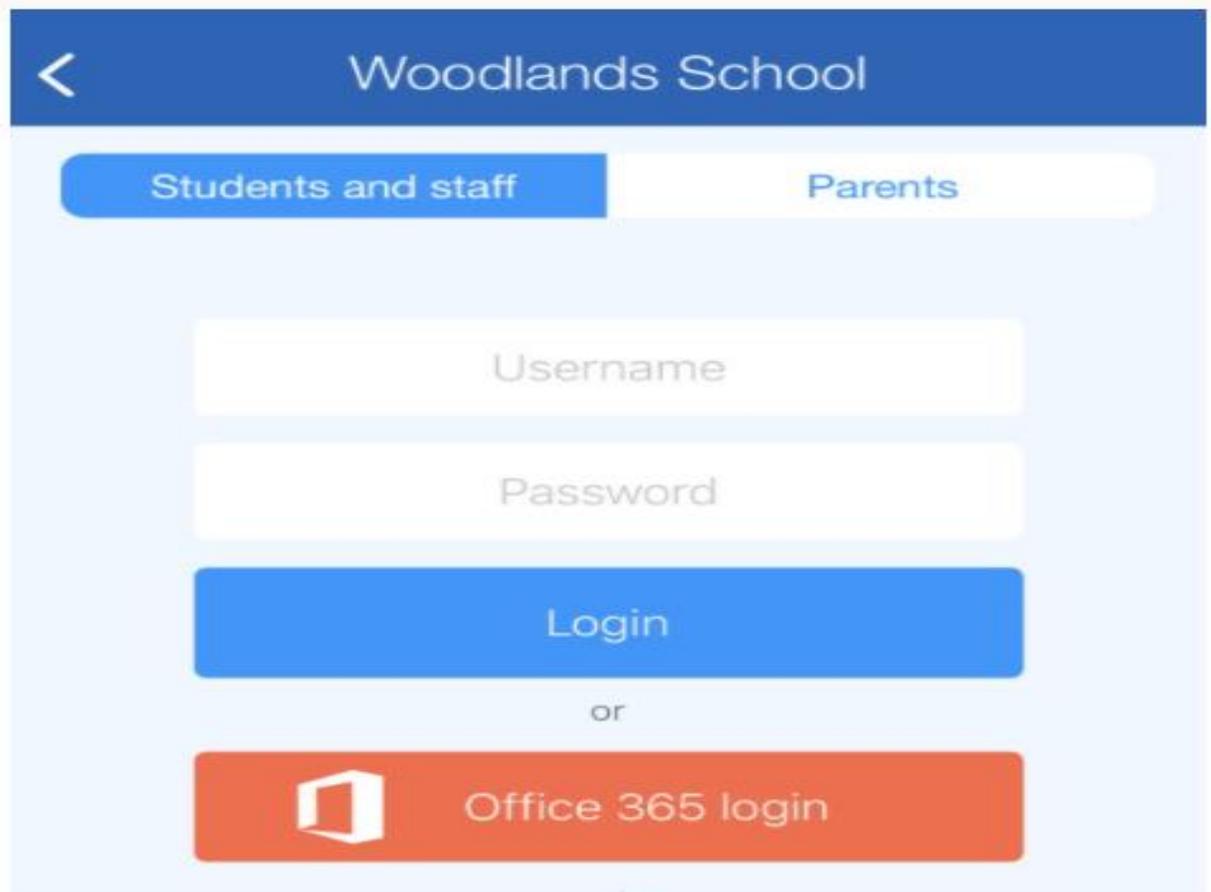


**Once downloaded, underneath pick Your School, type in Woodlands School Essex and then click select.**

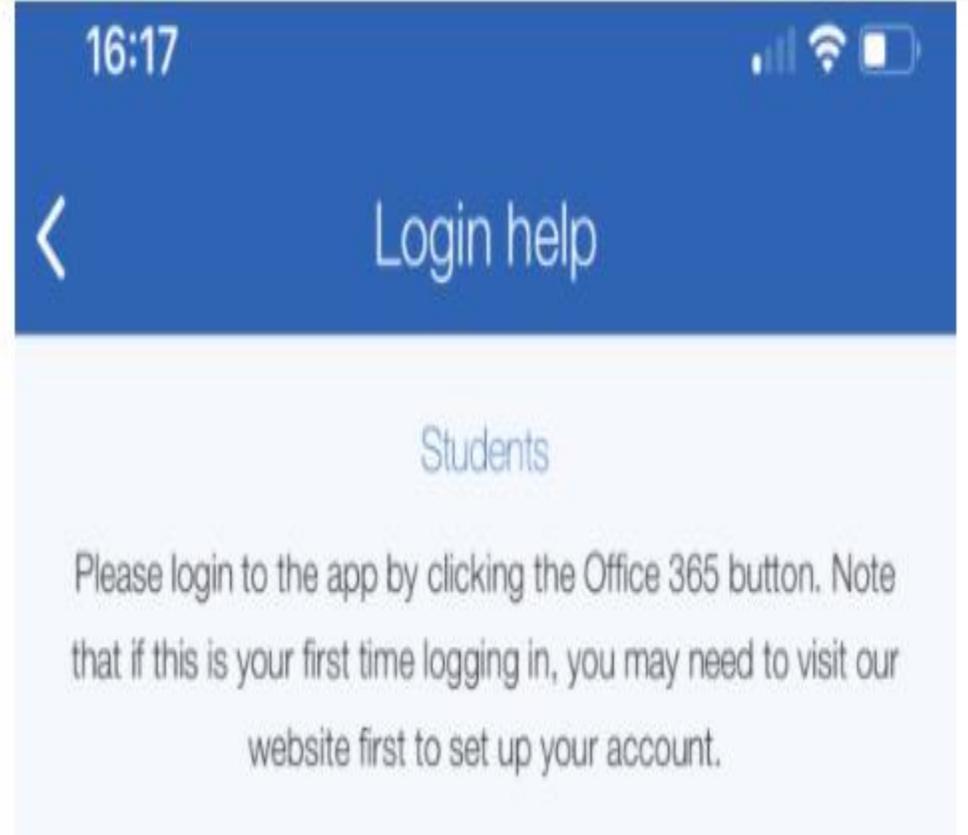


Woodlands School  
Essex

**Make sure Students and Staff is selected and click Office 365 login.  
Enter your school email address and password to sign in.**



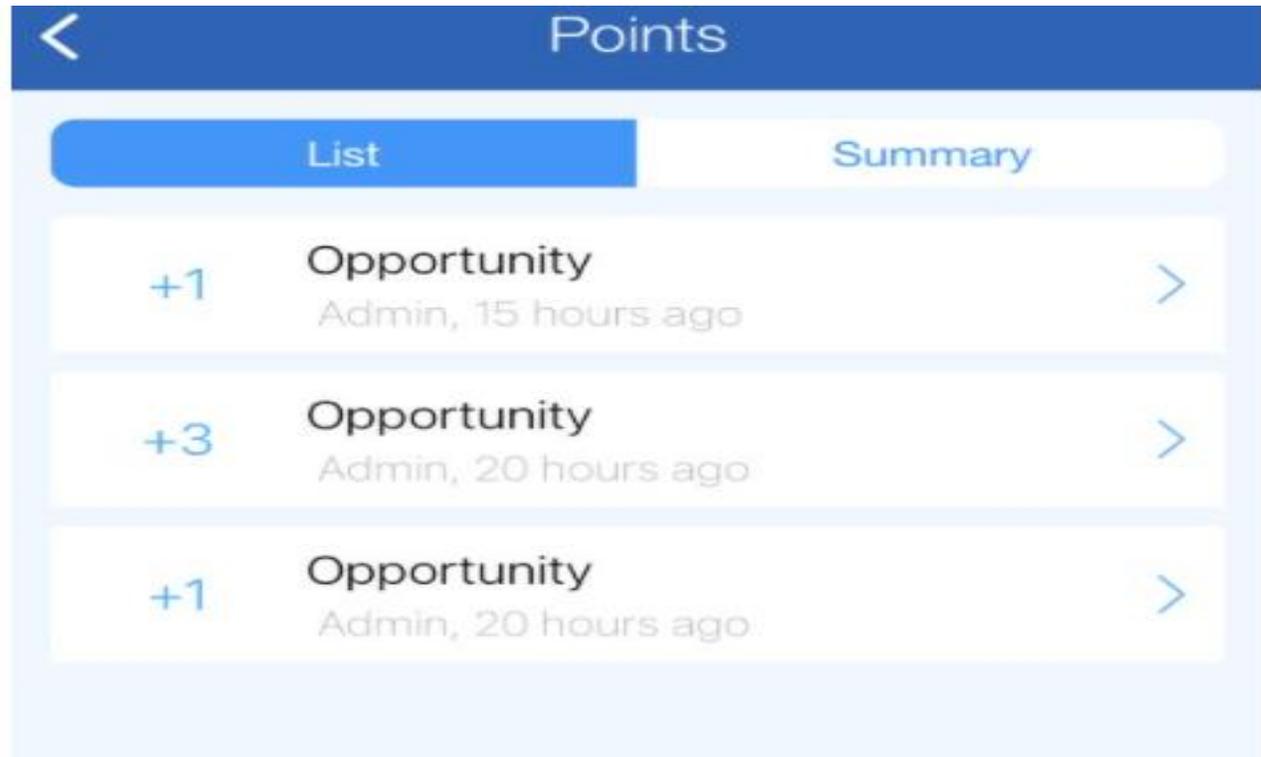
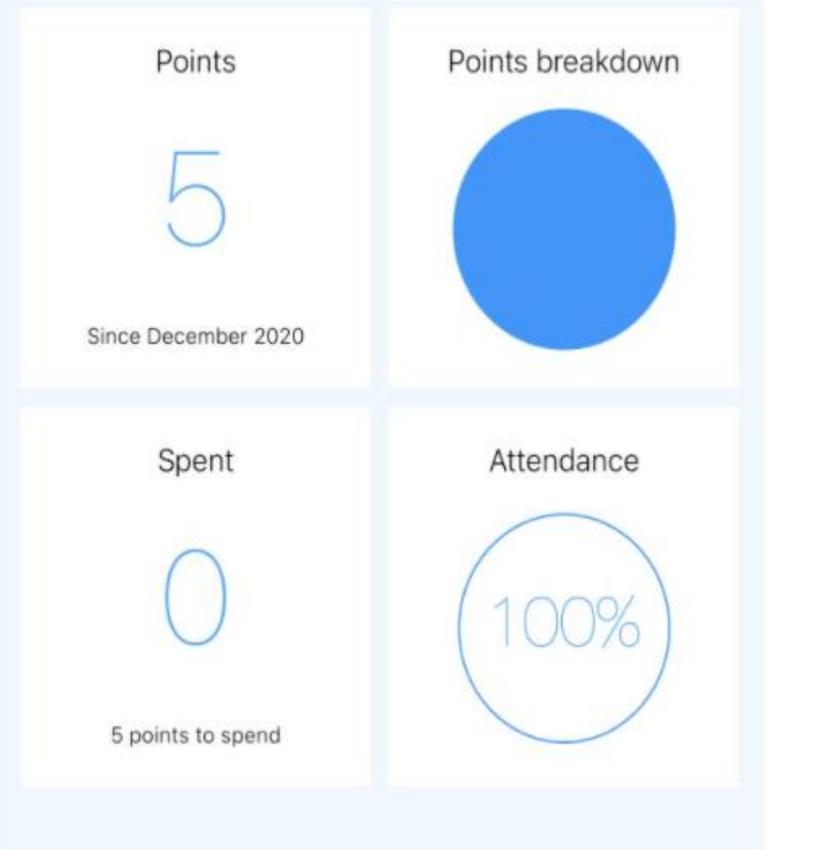
The screenshot shows the 'Woodlands School' app interface. At the top, there is a blue header with a back arrow and the text 'Woodlands School'. Below the header, there are two tabs: 'Students and staff' (which is highlighted in blue) and 'Parents'. Under the 'Students and staff' tab, there are two white input fields: 'Username' and 'Password'. Below these fields is a blue 'Login' button. Underneath the 'Login' button is the word 'or'. At the bottom, there is a red button with the Office 365 logo and the text 'Office 365 login'.

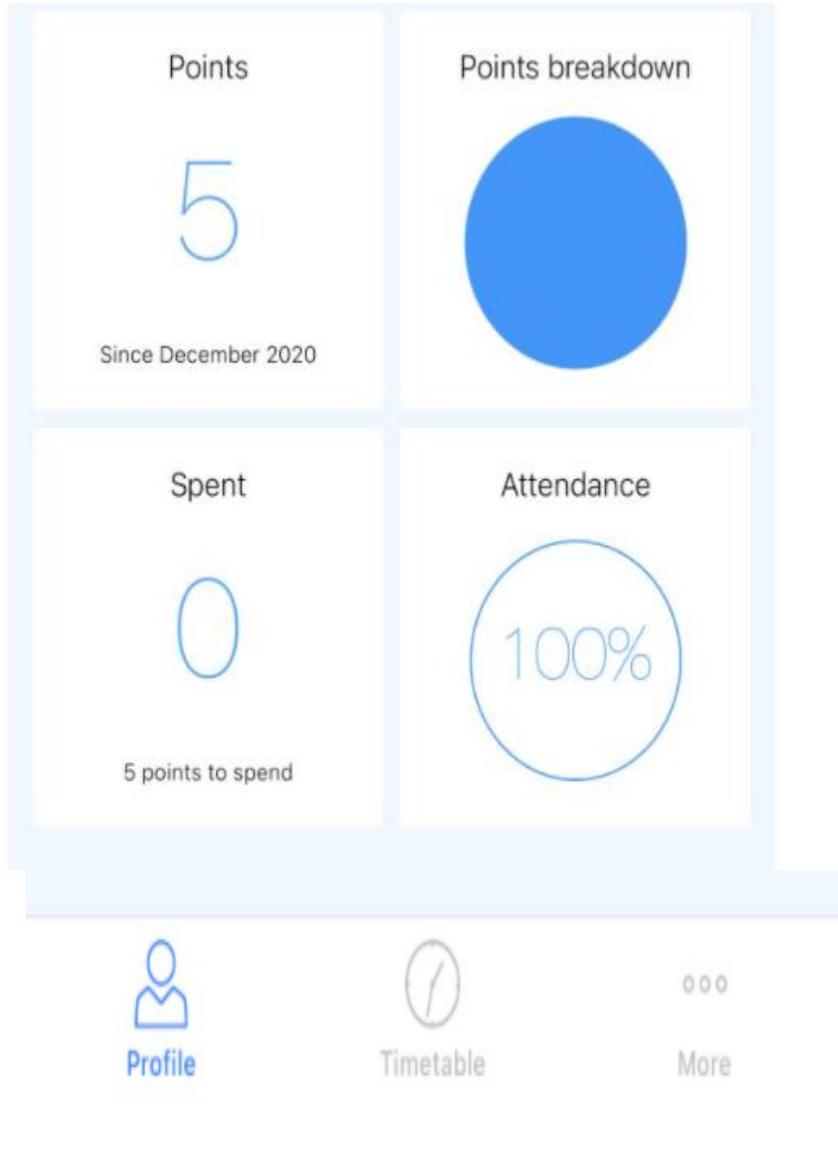


The screenshot shows the 'Login help' screen. At the top, there is a blue header with a back arrow and the text 'Login help'. The time '16:17' and status icons (signal, Wi-Fi, battery) are visible in the top right corner. Below the header, the word 'Students' is centered. The main content area contains the following text: 'Please login to the app by clicking the Office 365 button. Note that if this is your first time logging in, you may need to visit our website first to set up your account.'

## This is your profile page when using the App

When you select points or points breakdown, it will show you a list of the AROE rewards and reward points that you have been issued with.





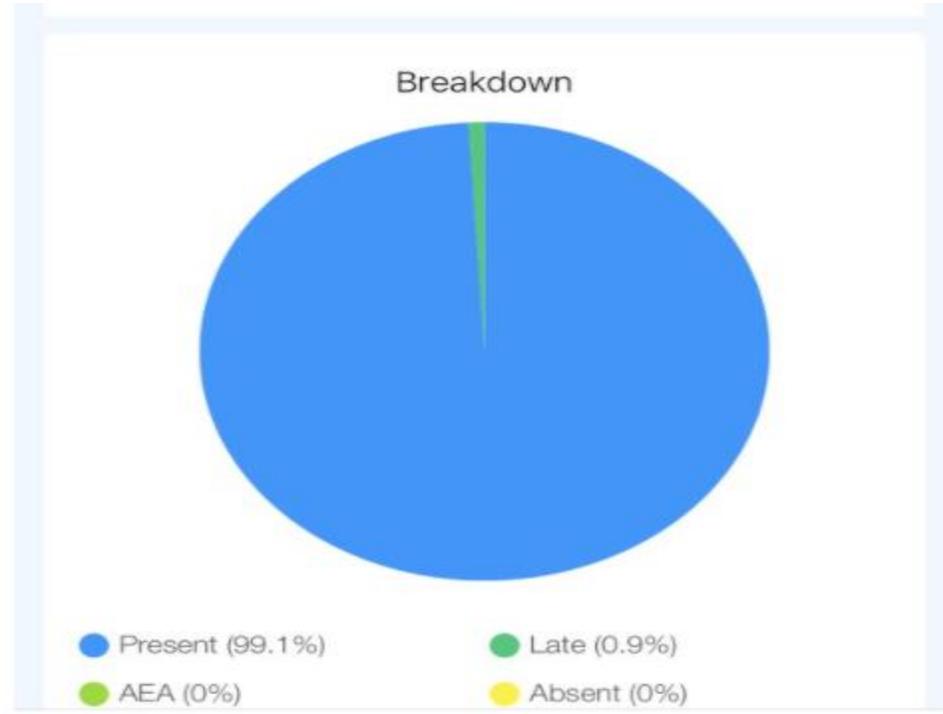
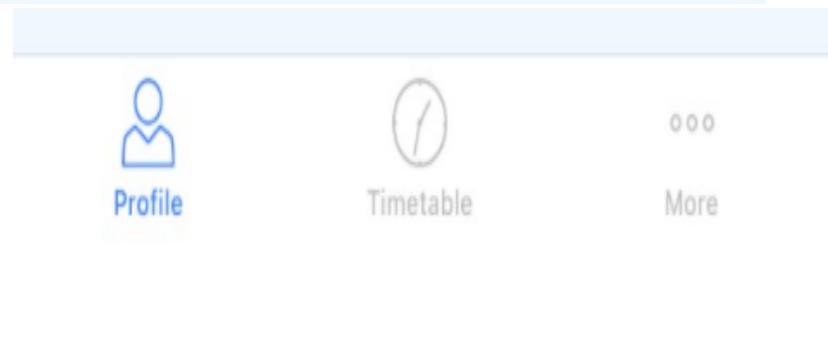
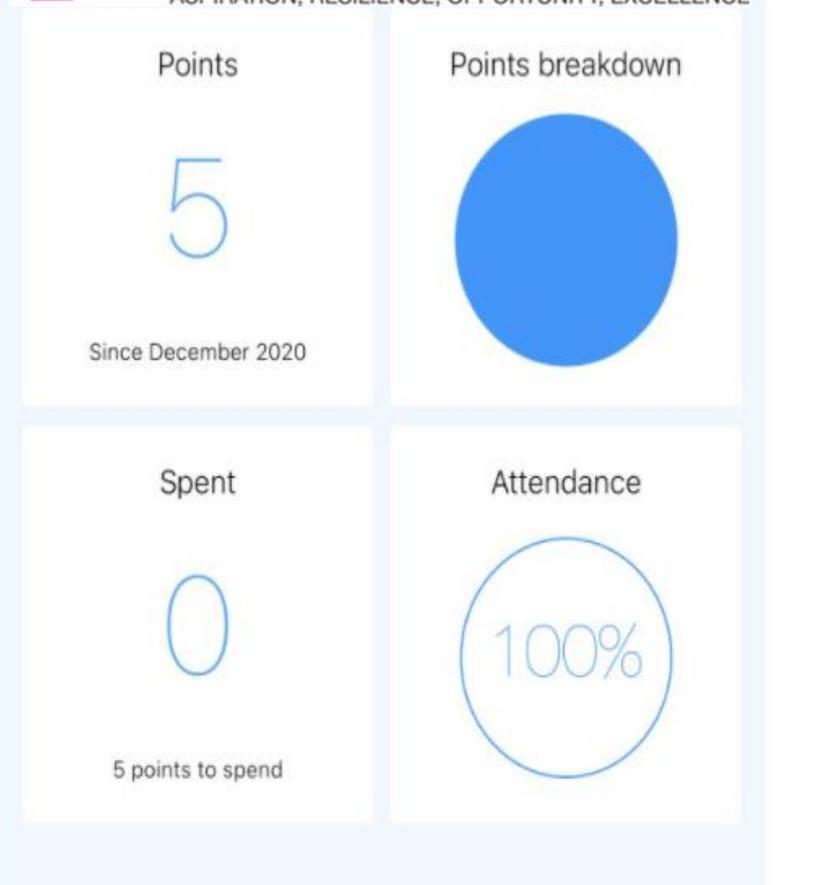
### This is your profile page when using the App

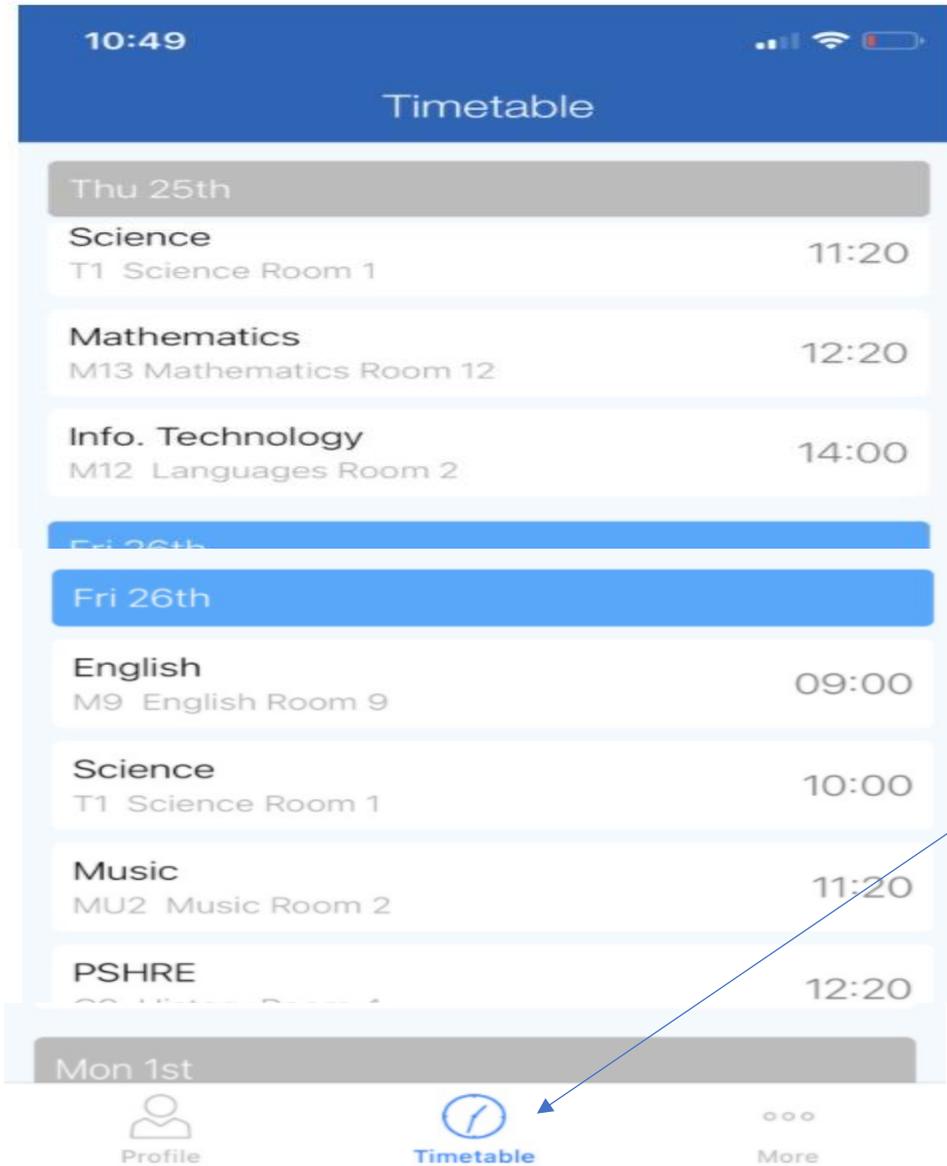
When you select Points or Points Breakdown, it will show you a list of the AROE rewards and reward points that you have been issued with, as well as the subjects you have been given reward points in,



### This is your profile page when using the App

When you select Attendance, not only does it tell you your current attendance percentage, the app breaks down your lateness and absences both as percentages.





In addition when using the App, if you select the timetable icon at the bottom of your screen, you will be able to see your timetabled lessons on a daily basis. You now cannot say that you forgot which lesson you had!!!

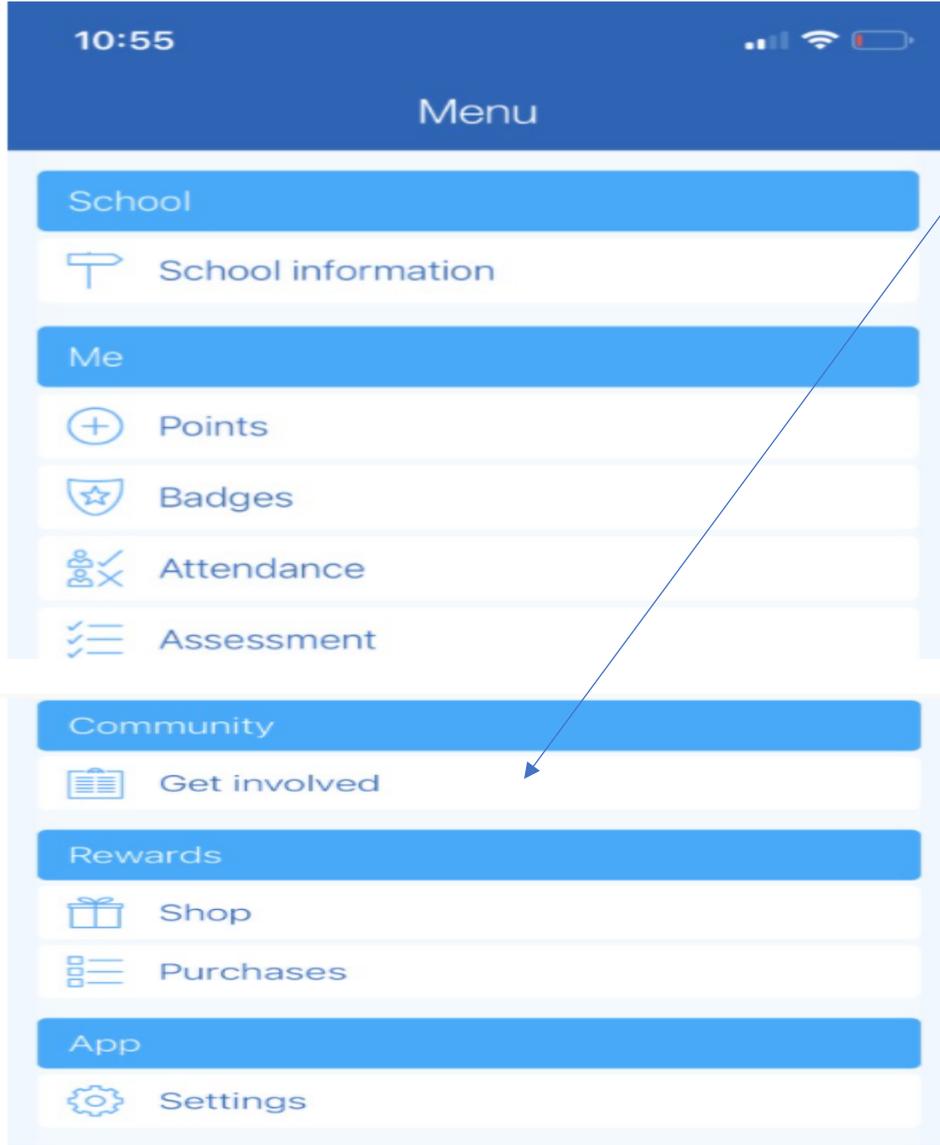


By Selected the **More Icon** at the bottom of your screen, you will see the **Menu**. You can navigate through the menu and keep up to date with the latest information at school and view your current points and attendance.

When you select **Badges and then Milestones**, based on the reward points you have been given, you can see which of the AROE badges you have been rewarded with.

When the **School Shop** has been updated, you will be able to view what is available to purchase using your reward points. You will also be able to see a list of your purchases here.

By clicking **Settings**, you will be able to log out and change your password if you wish. We recommend you don't, unless it is necessary.



By Selecting **Get Involved**, under the **Community Heading**, you will be able to see a list of **House Competitions** that you can sign up for if you wish. Click on the activity for more information and to sign up.

