

JOB DESCRIPTION

Job Title:	Deputy House Captain
Responsible to:	Cultural Capital Coordinator (KRO)
Role:	To act as a House Captain for either Oxford, Cambridge, St.Andrews, Durham, Loughborough or Bath.
Personal Skills / Qualities:	Good communication skills, working as part of a team, organised, helpful, supportive. The ability to show confidence when working independently would be desirable.
Applications:	Pupils will need to write a letter of application to Mrs Robertson (this will be done in tutor time) and complete a 1-minute presentation to their peers about why they would make a good House Captain. The pupil with the most votes within a house will be awarded Captain, the runner up will take the Deputy position.
Positions:	There are 30 positions available, 6 in each year group. <i>*You will remain in post throughout your time at Woodlands unless you surrender it, or do not fulfil your duties.</i>

Responsibilities / Duties

- Attend meetings with Kelly Robertson & Heads of Year when required.
- To liaise with other Deputy House Captains and create more healthy competition between houses.
- To take part in House activities and fulfil related supportive tasks as and when required to help promote the house event/competition.
- To be a visible presence at all House activities and inter-house competitions throughout the school year.
- To support form tutors and staff with jobs as and when necessary.
- To work with the House Captain to motivate and encourage peers taking part in any House activities through assemblies and form time walks.
- To consistently promote and reflect the AROE ethos inside and outside of lessons, and act as a positive role model.
- To help organise and carry out House events liaising with staff and promoting ePraise.
- To wear the Deputy House Captain's tie and AROE badges with pride.
- Attend JLT meetings when the House Captain is unavailable, and helping out/attending school events and productions.
- To work with the House Captains to create and establish links with charity organisations in the local community.
- To act as the House Captain when they are absent / unavailable.

Salary

- 50 'Aspiration' ePraise points per half term.



Deputy House Captain Pupil Agreement:

I have read the job description for the role and I agree to carry out the duties to the best of my ability. I understand that if I do not carry out the duties asked of me, or my conduct in and/or around school is poor, I forfeit the right to this role.

Sign:

Print Name:

Date:

