

## JOB DESCRIPTION

<b>Job Title:</b>	Key Stage 3 Literacy Ambassador
<b>Responsible to:</b>	Literacy across the School - Curriculum Lead (VHA)
<b>Role:</b>	Advocate for literacy, someone who likes to read and will be a good example to others with regards to reading activities, someone who is keen to promote a love of reading publicly, and willing to lead debates and discussions.
<b>Personal Skills / Qualities:</b>	Leading by example, a good communicator, confident public speaker, have good organisation.
<b>Applications:</b>	Pupils need to write a letter Mrs Handford outlining why they would like to be a literacy ambassador by the 1 <sup>st</sup> October. Depending on the number of applicants, there may be a short interview process afterwards.
<b>Positions:</b>	3 positions available in years 7-8.

---

### Responsibilities / Duties

- Carry out tutor time checks.
- Assist with organising events, e.g. sponsored read, World Book Day.
- Promote these events in form time and assemblies.
- Help to keep the reading section of the Opportunities Hub tidy.
- Meet with Mrs Handford once per fortnight.

---

### Salary

- 40 'Aspiration' ePraise points per half term.

### KS3 Literacy Ambassador Pupil Agreement:

I have read the job description for the role and I agree to carry out the duties to the best of my ability. I understand that if I do not carry out the duties asked of me, or my conduct in and/or around school is poor, I forfeit the right to this role.

Sign:

Pupil Leadership Roles

Job Description: KS3 Literacy Ambassador 2025 (KHE)



Print Name:

Date:

