

## JOB DESCRIPTION

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| <b>Job Title:</b>                   | Junior Leadership Team                                                                                                                                                                                                        |
| <b>Responsible to:</b>              | Head of AROE (Mr Williams - RWi)                                                                                                                                                                                              |
| <b>Role:</b>                        | Represent peers and year group, working on issues within the school and wider community. The JLT are role models and uphold the ethos of the school.                                                                          |
| <b>Personal Skills / Qualities:</b> | Problem solving, communication, collaboration/team work, leadership qualities, good oracy skills, opinionated, empathetic, good attendance, excellent behaviour, role model to others.                                        |
| <b>Applications:</b>                | Application forms linked here are to be handed into Mr Williams in the September of each year. Mr Williams and the HOY will short list pupils, all pupils in the year group will then vote for the two successful candidates. |
| <b>Positions:</b>                   | 4 positions per year groups in years 7-10 (position lasts for 1 year).                                                                                                                                                        |

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### Responsibilities / Duties

- Attending meetings with Mr Williams.
  - Gathering feedback from peers.
  - Writing a vision for the academic year.
  - Communicating with SLT & Mr Williams.
  - Fulfilling duties – open evenings, Parents evening, welcoming guests.
  - Representing the school within the community – attending local events and working with Basildon council.
  - Involved in interviewing prospective staff.
  - Being responsible and conscientious within the role.
  - Leading charity initiatives in the school – Christmas appeal/Ukraine etc.
  - Delivering Tutor time/assemblies.
  - Promoting the school and its values – school videos and assemblies.
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### Salary

- 50 'Aspiration' ePraise points per half term (Years 7-10).

