

Person specification

Woodlands School

Contact details: HR@woodlandsschool.essex.sch.uk

Job title: **HEAD OF FACULTY OR HEAD OF DEPARTMENT**

The table below outlines the essential and desirable criteria, which will be used to select the candidate(s) for this post. Evidence from Application form (A), Interviews (I) or References (R)

Criteria	Essential	Desirable
Qualifications and knowledge	<p>Qualified Teacher Status – A</p> <p>Relevant degree in subject leading – A</p>	Further professional qualifications – A
Skills	<p>Confident understanding of the National Curriculum requirements – A</p> <p>Excellent attendance & punctuality – R</p> <p>Ability to interpret data & action plan & implement as a result – I</p> <p>Understanding of the process for monitoring and enhancement of pupil performance – I</p> <p>Excellent knowledge of KS3 and KS4 curriculum – A</p> <p>Attention to detail – A, R & I</p> <p>Effective & clear communicator – A, R & I</p> <p>High order time management & priority skills – R & I</p> <p>Solution focused approach – A, R & I</p>	<p>Ambition for further promotion – A, R & I</p> <p>IT expertise – A, R & I</p>
Experience	<p>Proven record of exemplary classroom practice including high attainment and progress in teaching groups – A, R & I</p> <p>Previous experience of leadership that has made a positive difference to many – A, R & I</p> <p>Proven ability to motivate, lead & manage staff – A, R & I</p> <p>Previously line managed a year group, department or faculty – A, R & I</p> <p>Management experience of initiatives relating to performance – A, R & I</p>	<p>Knowledge of KS2 & KS5 curriculum – A, R & I</p> <p>Successful experience of a school in similar context – A, R & I</p> <p>Experience of liaising with external agencies – A, R & I</p> <p>Involvement in whole-school initiatives – A, R & I</p>



WOODLANDS SCHOOL

ASPIRATION, RESILIENCE, OPPORTUNITY, EXCELLENCE

<p>Other requirements</p>	<p>Pupil focused and aligned with our Woodlands School ethos of Aspiration, Resilience, Opportunity, Excellence – A, R & I</p> <p>Be passionate about our young people and school and be prepared to consistently go the 'extra mile' for our pupils and families who live in very challenging circumstances – A, R & I</p> <p>Sense of humour – A, R & I</p>	
---------------------------	---	--