

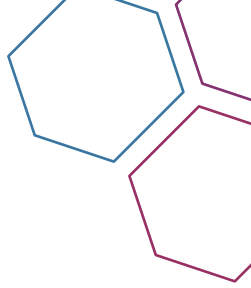
Welcome to Woodlands School





WOODLANDS
SCHOOL

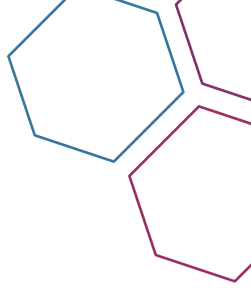
ASPIRATION, RESILIENCE, OPPORTUNITY, EXCELLENCE



WOODLANDS
SCHOOL

ASPIRATION, RESILIENCE, OPPORTUNITY, EXCELLENCE





Our main aims

- For all our **decisions to be driven by our ethos** of Aspiration, Resilience, Opportunity, Excellence
- To have **all stakeholders move forward with our ethos in mind** and become better as a result
- Every youngster to be given **the tools to thrive** in any context
- All to be equipped with the **metacognitive skills to constantly improve**

What we want for our youngsters

Be Aspirational

- All will be well-informed, **fully prepared to take the next steps in their education or training.** All are encouraged to strive towards Russell Group universities, higher apprenticeships and high-level employment, both in and further afield.
- All will gain the **cultural capital** to ensure they are rounded, well-informed individuals who have seized the same cultural opportunities as their peers from the wide range of educational backgrounds.
- **All, especially those with Special Educational Needs or Disabilities, will be equipped with the vital life skills** required to flourish and excel in adult life.

What we want for our youngsters

Be Resilient

- All will be **emotionally and physically healthy**, equipped to keep themselves safe in the modern, digital world.
- All will possess the **depth of character and resilience** to cope with setbacks and rise to challenges, whatever life throws at them.

What we want for our youngsters

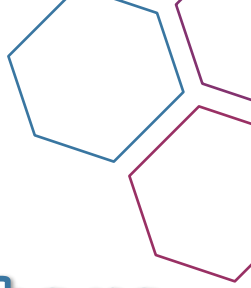
Take Opportunities

- All will be **highly literate and numerate**, fully confident in applying these core skills to new contexts.
- All will be **excellent orators**, equipped with the impressive communication skills so sought after by high-level employers.
- All will **take opportunities to fully immerse themselves in the wider life of the school**, engaging in a range of enriching activities that both help foster positive relationships with peers and adults and **take you out of your comfort zone**.

What we want for our youngsters

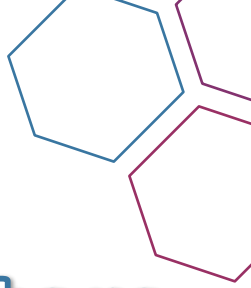
Be Excellent

- All will **excel in a wide range of subjects**, with a strong academic core that supports their academic, creative, technical or vocational ambitions.
- All will **become experts in your subjects** and possess the metacognitive skills to continually improve their knowledge and skills.
- All will **read widely and appreciate the value of lifelong learning**.



What we expect from our youngsters

- Attend every day and every lesson on time
- Look smart and wear your uniform with pride
- Be polite and respectful to all
- Work hard and always try your best in all aspects of school life
- Always be equipped for learning, every day, every lesson



What we expect from our youngsters

- Listen
- Try your best
- Never give up

What to expect from us



- Help all to achieve **academic excellence**
- The **best staff**, teaching and associate
- **Clear and consistent rules**
- Clear and **wide-ranging curriculum** options
- **First class facilities**
- **Over 90 clubs & 50 trips and visits**
- **Regular and honest communication** via website, weekly email, Groupcall, PAM and Twitter

What we expect from you

- We expect you to **support our school and our AROE ethos** – you did choose us
- We are first and foremost **a place of learning** – that is our core purpose
- To treat **all staff with respect and be courteous**
- Know that **we won't get everything right** – and that taking to social media to tell everyone isn't helpful
- Remember that **we only come to work to change the lives of our youngsters**

What we expect from you



- Think about any **changes you might need to make at home** e.g. pack school bag the night before
- **Stick to the uniform code.** Your youngster will feel more comfortable from day one
- Support them to **stay on top of home learning and show an active interest**
- **Discuss the many clubs and teams** they can join and encourage them to join one
- If they are having **any problems**, social or educational, please contact the **tutor** in the first instance, then **relevant teacher** or **Head of Year**

What we expect from you

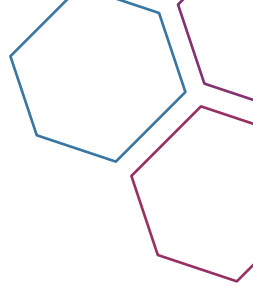


- **Work with us** to support our young people
- **Promote our ethos** of Aspiration, Resilience, Opportunity, Excellence
- Help us to provide them with the tools to **solve their own problems**
- Help them to get used to **being organised**



What sets us apart from the rest?

- Our strong **AROE** ethos
- We are **part of a cause** – not just a place of learning
- The learning environment
- The **teaching of AROE** – our PSHE
- All are taught **Citizenship, Religion and Ethics**
- Our promotion of **Cultural Capital**
- **Home Learning** – our approach

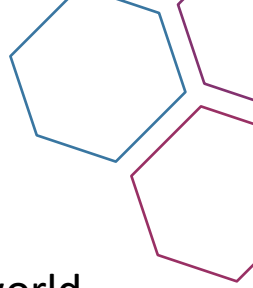


- **One hour a week timetabled lesson**
- **Promoting our ethos** as a school – Aspiration, Resilience, Opportunity and Excellence
- **Real world application** to prepare all to thrive as healthy citizens in our society, who understand how to keep themselves safe both in the real world and online
- All will gain the **cultural capital** to ensure they are well-rounded, well-informed individuals who have been provided with the same cultural opportunities as their peers from a wide range of educational backgrounds
- **Health and Wellbeing** - Puberty, Drugs and Alcohol, Peer Influence and Gangs, Mental Health
- **Living in the Wider World** – Careers Education, Finance Education, Online Safety
- **Relationships** – Diversity, Discrimination, Relationships and Sex Education, Extremism and Radicalisation, Communication

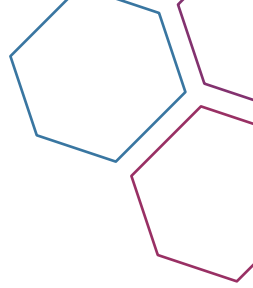
CRE – Citizenship, Religion & Ethics



- **One hour a week timetabled lesson**
- **Citizenship** – the study and understanding of democracy, society, government and law
- **Religious Education** – the study of the six major world religions
- **Ethics** – the study of what makes a good person, someone with integrity, morals, who is honest, fair and takes responsibility

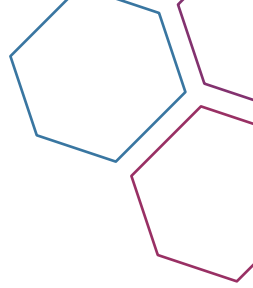


- Equipping all with the **necessary skills and attributes for success** in the wider world
- Builds on **knowledge, skills and behaviours that is taken from all aspects of school life** (attendance, behaviour, academic progress, involvement in extra-curricular)
- Making sure all are **well-rounded, well-informed** individuals who have been provided with the same cultural opportunities as their peers from a wide range of educational backgrounds
- Engaging and **inspiring educational opportunities** to engage with Russell Group universities, higher-level apprenticeships and high-level employment in London and beyond
- Taking part in a range of **enriching activities** that both help foster positive relationships and take our youngsters **out of their comfort zone** (trips at home and abroad, taking on a pupil leadership role, joining a club)

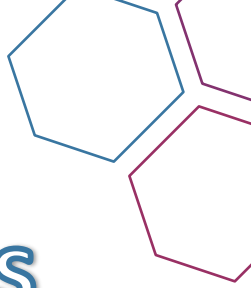


- RAW – **Retrieval At Woodlands**. This is our minimum Home Learning
- All through an App - **Tassomai**
- A programme creates **personalised questions** based on areas of need identified by the algorithm
- Pupils will need to achieve **three daily targets**
- **Additional homework tasks** may be set as required, communicated via **Microsoft Teams**
- Daily RAW Knowledge **quizzing** will be the minimum
- You can log in to both RAW/Microsoft Teams to **track their progress**
- A presentation on RAW Knowledge is currently **available on our website/YouTube channel**

Personalised approach

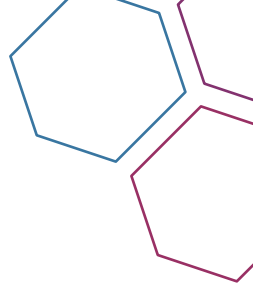


- Began as soon as we knew you would be joining us in March
- Mrs Atkinson has led our transition team
- Building on our great primary partnerships
- Taster Activities

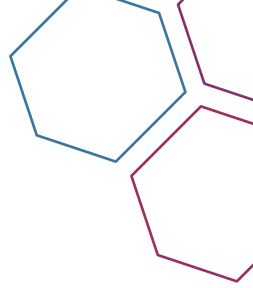


What you can expect from me as Head of Year 7

- To seek to remove all barriers to learning
- Respond to you within 24 hours of your call/email
- I am a Teaching Head of Year so not available at some periods in the day but I will respond before I leave in the evening
- If urgent I am available between 7.20am- 8.20am Mon-Fri



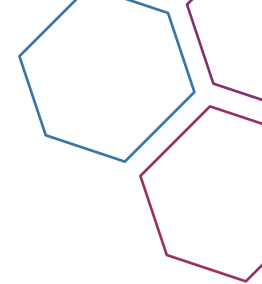
- **5th September 2023:** Term starts for Year 7
- **7th September 2023:** New Intake information evening
- **28th September 2023:** Open Evening – 12.30pm finish (Return at 3.45pm if supporting)
- **20th December 2023:** End of term 12.30pm finish
- **4th January 2024:** Term starts for all Pupils
- **TBC:** Year 7 Consultation Evening
- **19th July 2024:** End of school year 12.30pm Finish



Mrs N Wykes

nwy@woodlandsschool.essex.sch.uk

01268 282146



The Woodlands Way

The Woodlands Way has been collaboratively developed with all staff, our Junior Leadership Team and Pupil Voice.

The purpose of the 'Woodlands Way' is to keep you all safe and create an environment where you all can find your excellence

The Woodlands Way is displayed in the following places around the school:

- All pupil log in screens
- All corridor communal presenter monitors
- In all corridors
- On every classroom door
- On every teacher white board
- In every office/team room
- On the teacher desk placemat

The Woodlands Way (5 core pupil expectations)

This document reinforces the 5 core expectations our school community has, for every pupil to meet.

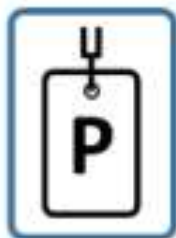
At Woodlands,
our **expectations** are that ALL pupils...

- 1** Attend every day and every lesson on time
- 2** Look smart and wear your uniform with pride
- 3** Be polite and respectful to all
- 4** Work hard and always try your best in all aspects of school life
- 5** Always be equipped for learning, every day, every lesson

The Woodlands Way (Corridor expectations)

This document reinforces the core expectations our school community has for every pupil as they move around the school.

At Woodlands,
our **expectations** are that ALL pupils **MUST...**

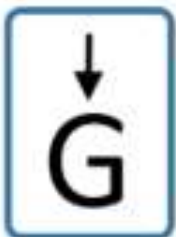


WEAR a **corridor pass** when out of class during lesson time.

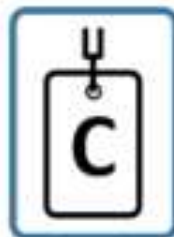


NOT have **electronic devices** in the building.
Not seen or Not heard = Not taken.

(Phones, Airpods, headphones etc.)



USE only the toilets on the **ground floor** during breaktime and lunchtime.



PRESENT a **club pass** or **detention slip** if caught wandering around the building at breaktime or lunchtime.



NOT WEAR **coats** inside the building.



USE the **one-way system** and walk on the left.



CONSUME **food** outside or in the Atrium.

Pupil Uniform

UNIFORM

UNIFORM SHOP - under refurbishment, details and prices to follow.

The wearing of full school uniform is compulsory for all school sessions and any journeys to and from the school site. This policy encourages pupils to identify with the school while promoting a positive, purposeful atmosphere during the working day.



Pupils' Uniform

- Plain black blazer with embroidered "Woodlands logo" (NO other blazers or jackets may be worn)
- V-necked, long-sleeved, plain black jumper with embroidered "Woodlands logo" - optional, to be worn under school blazer and not to replace it (NO other jumpers, sweaters, hooded tops or cardigans may be worn)
- White smart/formal shirt (NO t-shirts or sports shirts)
- Plain black tailored trousers (NO cords, skinny trousers, leggings, studded pockets or jeans)
- Straight or pleated black skirt with "Woodlands logo", obtained from the Woodlands school shop (no pencil skirts, shorts or culottes)
- Black sensible, leather shoes (NO boots, trainers, Vans, plimsolls, stilettos or black skate shoes). If shoes have laces, they must be black
- Plain white or black socks (below the knee) or black tights
- School tie (clip on)
- Earrings - one plain gold/silver stud allowed in the lower lobe of each ear; NO other items of jewellery except an inexpensive wrist watch.



PE KIT - ALL PUPILS

- Woodlands black t-shirt
- Black shorts
- Black/Purple football socks (Boys only)
- Woodlands black rugby shirt
- Woodlands black rugby shorts (Boys only)
- Woodlands hooded top
- Football boots (modelled)
- Trainers (NO plimsolls)
- Black thermal top and leggings (optional)
- White sports socks

ALL PUPILS

- Outdoor coats should be waterproof and sensible for school wear (NO tracksuit tops, denim or hooded tops)
- Outdoor coats are NOT allowed to be worn in the school building
- Extreme hair colour/styles, nail varnish and excessive make-up are NOT permitted
- NO hats/football caps are allowed in school
- No eye brows, tongue, nose piercings or any other form of facial piercings.
- No tattoos.

To ensure that the school supports our pupils and their families, we have uniforms that can be borrowed, both on a short and long term basis. This will ensure that pupils are wearing the correct uniform at all times.

Woodlands School welcomes the variety of appearances brought by individual style and choices, religious requirements regarding dress will be treated sensitively and will be agreed on an individual basis by the Head Teacher, but must conform to Health and Safety and Security Regulations. The wearing of, e.g., veils, burkas, skullcaps, hijabs, Aliphalis and chador collars, among from particular cultural/religious reasons are seen as part of welcoming diversity.

March 2020

Jewellery

- One pair of plain studs
- Small
- Metal (Gold or Silver)
- Nothing valuable
- No other jewellery

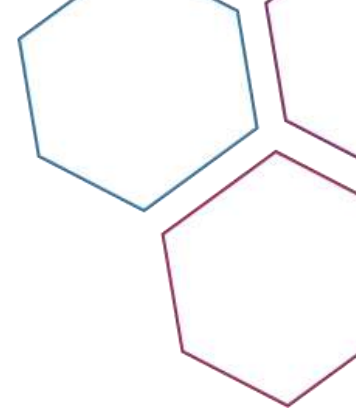
School Shoes

- THEY MUST BE SENSIBLE BLACK LEATHER SHOES.
- No trainers
- No canvas
- No boots

Click below to view the woodlands school uniform policy video:

<https://www.woodlandsschool.org/page/?title=Uniform+Policy+and+Video&pid=201>

Hair & Head Wear





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HAIR & HEAD WEAR

Appropriate hair and head wear is compulsory for all school sessions, and any journeys to and from the school site. This policy encourages pupils to identify with the school while promoting a positive, purposeful atmosphere during the working day.

PUPIL HEAD WEAR

- Hats or hoodies are not to be worn inside the school building.
- Hair bobbles / Alice bands / hair slides must be plain black or grey with no patterns or logos.
- Items of head wear for religious reasons must be plain black or grey with no patterns or logos. Pupils must ensure that their school tie is always visible.

PUPIL HAIR

- Pupils are to keep their hair at a suitable length and style for a professional workplace. When choosing a hair cut you must consider the following things, 1). Colour 2). Cut 3). Design.
- Hair styles should be tidy, clean and sensible / within the range of natural hair colours / no shorter than a grade 1 at the sides and back.
- For safety reasons, long hair should be tied back for practical lessons such as Art, PE, Science and Technology.
- The school will use its discretion for what is deemed extreme/inappropriate. In the event that a pupil's hair is deemed extreme/inappropriate, sanctions and a time frame for correction will be put into place.

1. Colour

- No unnatural hair colours, tipped or dip-dyed hair.
- Braids and extensions are to be natural hair colours only.



2. Cut

- Hair should be not shorter than a grade 1 all over.
- No extreme graduated or stepped hair cuts e.g. hair which is shaved less than a grade 1 at the sides and long on top.



3. Design

- No lines or patterns are to be shaved into the hair or eye brow.
- No extremes in sculpted or styled hair.



Woodlands School welcomes the variety of appearances brought by individual styles and choices, religious requirements regarding dress will be treated sensitively and will be agreed on an individual basis by the Head Teacher, but must confirm to Health and Safety and Security Regulations. The wearing of, e.g., saris, turbans, hijabs, kippahs and clerical collars, arising from particular cultural/religious norms are seen as part of welcoming diversity.

May 2020

Hair

- No shaved patterns
- No tramlines
- No extreme colours
- No extreme styles

Make up/ Nail Polish

- NO MAKE UP
- NO NAIL VARNISH / FALSE NAILS
- No false eye lashes
- Tutor will check daily

Click below to view the school's hair and headwear policy video:

<https://www.woodlandsschool.org/page/?title=Hair+Policy+%26amp%3B+video&pid=202>

Electronic Devices

Trustees advise parents/carers that mobile phones and other electronic devices should not be brought into school. If parents/carers wish their child to bring an electronic devices to school, then the following will apply:

- If pupils are found using their mobile phone and other electronic devices inside the building the member of staff will confiscate it until the end of the day when it can be collected from their Head of Year.
- As pupils move around the school their mobile phones or other electronic devices (including air pods) must not be visible.
- Pupils must not contact parents/carers on their mobile phones or other electronic devices about incidents at school until an investigation has been completed by staff
- The school will take no responsibility whatsoever for phones or other electrical equipment that are damaged, lost or stolen.

Not seen, not heard, not taken

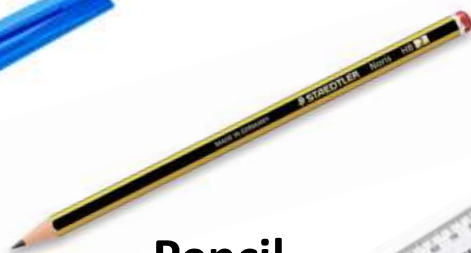
Click below to view the schools' electronic devices policy video:

<https://www.woodlandsschool.org/page/?title=Electronic+devices+policy+and+video&pid=203>

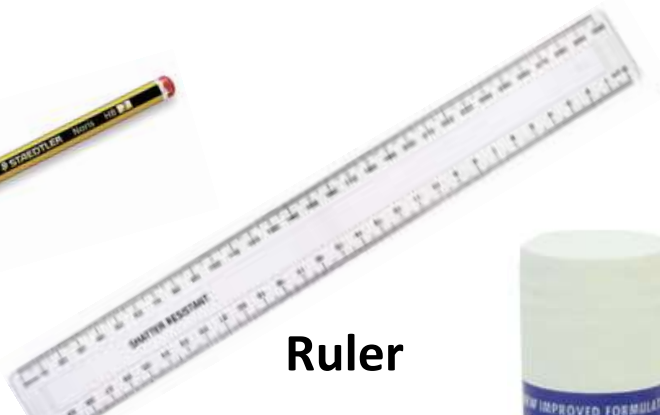
Daily Equipment / School Bag



Pen



Pencil



Ruler



**Scientific
calculator**



**Reading
book**



**Pencil
sharpener**



Rubber



**Glue Stick
(optional)**



**Highlighter
(optional)**

Pupil Lockers

- One for everyone if wanted
- Secure
- Must bring own padlock
- Don't have to carry everything all day
- £5.00 annual charge payable via ParentMail
- Must be emptied and padlock removed at the end of each year



Cashless System

- Thumb image
- Used in the canteen (Atrium)
- **£5.00 limit per day unless you set otherwise**
- Pay for food and drinks using thumb image
- Parents/carers can see via ParentMail what has been purchased – not lots of cakes!
- Topped up by parents/carers using ParentMail
- Packed lunch in Atrium
- Supervised

Our School Day

- **08.40 start of day – registration or assembly**
- **09.00 Period 1**
- **10.00 Period 2**
- **11.00 Break**
- **11.20-11.25 Movement time**
- **11.25 Period 3**
- **12.25 Period 4**
- **13.25 Lunch**
- **14.05-14.10 Movement time**
- **14.10 Period 5**
- **15.10 End of school day**
- **16.10 End of Period 6 for some Year 11**

Punctuality

Punctuality is an important life skill!

- If pupils arrive after 8.45am, the official start of the school day, their name will be recorded by one of our Attendance Officers and they will be set a detention.
- If pupils arrive late to lesson, minutes will be accumulated throughout the day and pupils will be set a sanction to make up the missed learning time.

Pupils and parents will be made aware of sanctions via the Satchel App.

A

ttendance

- Attendance and punctuality have a high profile at Woodlands.
- Expectation is for pupils to attend every available session.
- Attainment is strongly linked to attendance. 1 days absence equates to 5 hours of lost learning.
- We work collaboratively with parents/carers to remove any barriers to learning.
- We also work with the local authority and partners where necessary.
- Routine medical appointments should be made outside of school hours.

Click below to view the school's Attendance policy video:

<https://www.woodlandsschool.org/page/?title=attendance+video&pid=204>

Rewards

- Our **online reward system** www.epraise.co.uk or via the app
- Awarded reward points for **Aspiration, Resilience, Opportunity and Excellence**
- ePraise points will be awarded to all aspects of school life; **attendance, positive behaviour** in & out of the classroom, **effort & attainment** in lessons, participation in **extra-curricular opportunities** (clubs, pupils leadership roles, trips & visits)
- Bronze, Silver and Gold **AROE badges** can also be achieved alongside our **Cultural Capital Badge**

House System

- **Top universities:** Oxford, Cambridge, St Andrews, Durham, Loughborough & Bath
- 7A1 & 7R1 – **University of Oxford**
- 7A2 & 7R2 – **University of Cambridge**
- 7A3 & 7R3 – **University of St Andrews**
- 7A4 & 7R4 – **Durham University**
- 7A5 & 7R5 – **Loughborough University**
- 7A6 & 7R6 – **University of Bath**
- There will be a house captain and 2 deputy house captains in each year group
- Competitions between houses will take place during curriculum lessons throughout the year, and also through sports day.

Anti Bullying

- No bullying of any kind will be tolerated
- We have an Anti-Bullying Textline
- Reported to Head of Year
- Action taken
- 07709542156 – Text line

Anti-Bullying Text Line



Click below to view the school's Anti bullying video:

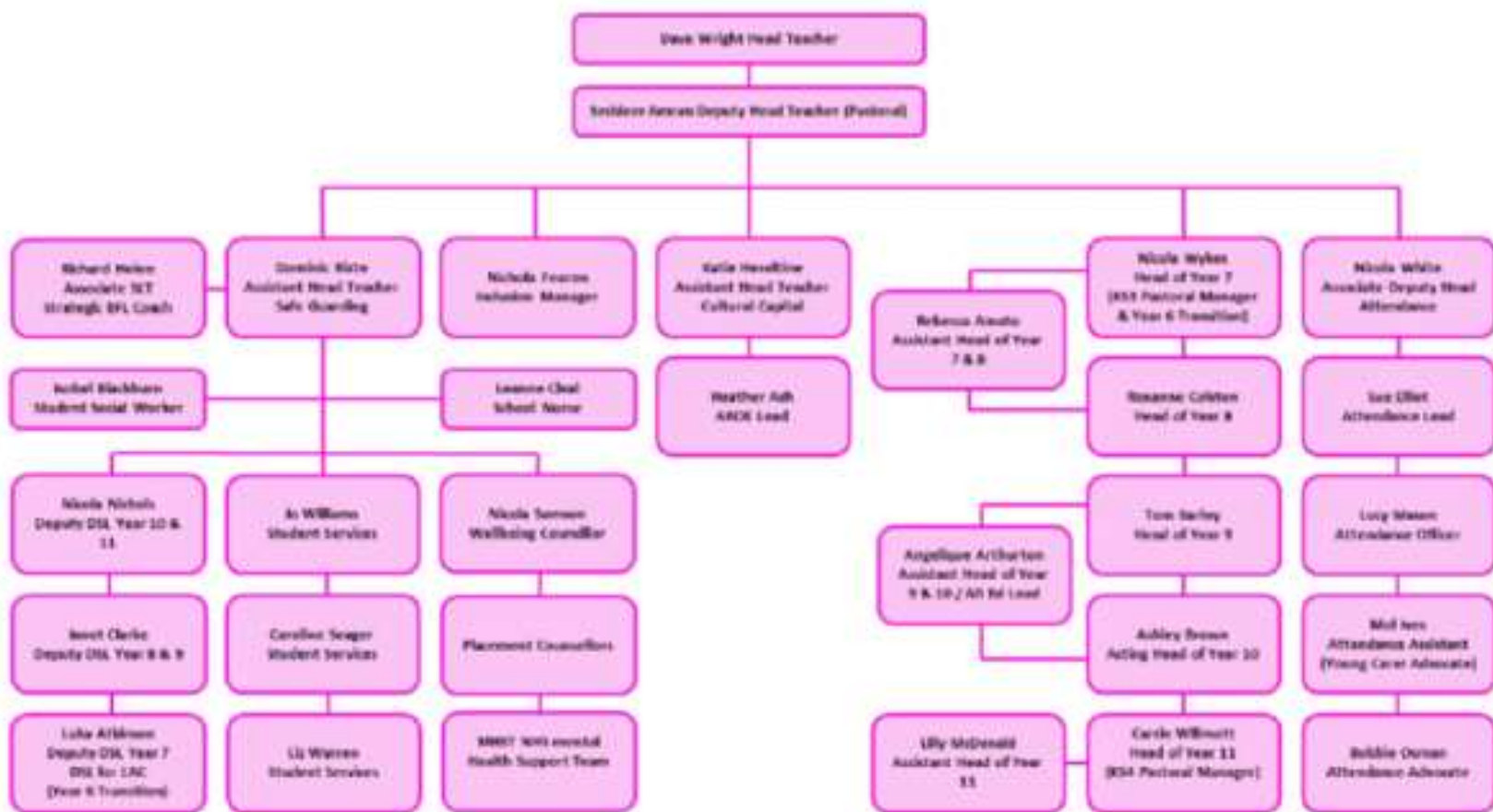
<https://www.woodlandsschool.org/page/?title=Anti%2DBullying+Video&pid=164>



WOODLANDS
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Pastoral Team Structure



Safeguarding

To safeguard our whole community, we do not tolerate:

- Bullying
- Any form of abuse
- Any form of harassment
- Making someone feel uncomfortable
- The sending of hurtful or unwanted messages/ images

Why?

School relationships based on respect, friendship, tolerance and kindness

We will:

- Listen
- Take all worries or concerns seriously
- Be non-judgmental
- Support you
- Never keep a secret, but always act in your best interests
- Consider your wishes and feelings

The Safeguarding Team are located in the library (glass office)/ DRi office middle floor balcony

Our Safeguarding Team

Headteacher
Mr David Wright
dw1@woodlandschool.essex.sch.uk



Deputy Headteacher
Mr Seddeer Amran
sam@woodlandschool.essex.sch.uk



Assistant Headteacher (Safeguarding Lead)
Mr Dominic Riste
dr1@woodlandschool.essex.sch.uk



Chair of Governors
Mrs Karen Lay
kl@woodlandschool.essex.sch.uk



Safeguarding Deputy DSL Y10 / Y11
Mrs Nicola Nichols
nn@woodlandschool.essex.sch.uk



Safeguarding Deputy DSL Y6 / Y9
Mrs Janet Clarke
jd@woodlandschool.essex.sch.uk



Safeguarding Deputy DSL Y7
Child in Care LAC DSL
Mrs Luka Atkinson
la@woodlandschool.essex.sch.uk



Speak out – Report to any member of staff. Everyone's responsibility. All staff duty of care.

Head of Year Structure



Head of Year 7 and Pastoral Manager of Year's 7, 8 and 9
Mrs N Wyles
nw@woodlandschool.essex.sch.uk



Head of Year 8
Miss S Hawkins
sh@woodlandschool.essex.sch.uk



Head of Year 9
Mrs R Colston
rc@woodlandschool.essex.sch.uk



Head of Year 10
Mr T Barley
tb@woodlandschool.essex.sch.uk



Head of Year 11 and Pastoral Manager of Year's 10 and 11
Miss C Wilmott
cw@woodlandschool.essex.sch.uk



Assistant Head of Year 8
Mrs A Arthurton
aa@woodlandschool.essex.sch.uk



Assistant Head of Year 9
Miss R Amato
ra@woodlandschool.essex.sch.uk



Assistant Head of Year 10
Miss A Brown
ab@woodlandschool.essex.sch.uk



Assistant Head of Year 11
Miss L Macdonald
lm@woodlandschool.essex.sch.uk



Click below to view the school's Head of Year video:

<https://www.woodlandsschool.org/page/?title=Head+of+Year+video&pid=192>

The Year 7 Leadership Team



Nicola Wykes
Head of Year 7 & KS3
Pastoral Manager



Angelique Arthurton
Assistant Head of year 7 & 8



Luka Atkinson
Deputy DSL Year 7
Year 6 transition

The Year 7 Tutor Team



Mr Sherwood



Miss Taylor



Mr Brackett



Mr Reay



Miss Head



Miss Gleed



Mrs Kozloviene



Mr Hawkins



Mrs Williams



Mr Williams



Mr Williams



Miss Fryer

P Primary Transition Ambassadors



Year 7 to 9 Curriculum

Year	Pathway	English	Maths	Science	MFL	Geography	History	PE	AROE	CRE	Comp Sci	Food	Pro Des	Art	Music	Drama
7	Red	3	3	3	1 1	2	2	2	1	1	1	1	1	1	1	1
	Blue	4	4	4	1	1	1	2	1	1	1	1	1	1	1	1
8	Red	3	3	3	2	2	2	2	1	1	1	1	1	1	1	1
	Blue	4	4	4	1	1	1	2	1	1	1	1	1	1	1	1
9	Red	4	4	4	2	1/3	1/3	1	1	1*	Option #1: 2			Option #2: 2		
	Blue	5	5	4	1	3		1	1	1	Option #1: 2			Option #2: 2		

Available Y9 Options:

- GCSE Art, Craft and Design
- GCSE Drama
- GCSE Film Studies
- L2 Constructing the Built Environment
- L2 Creative iMedia in IT
- L2 Designing the Built Environment
- L2 Hair and Beauty
- L2 Health and Social Care
- L2 Hospitality and Catering
- L2 Music Performance
- L2 Music Technology
- L2 Retail Business
- L2 Sports Studies
- GCSE Business Studies
- GCSE Citizenship
- GCSE Philosophy, Religion and Ethics
- GCSE Physical Education
- GCSE Psychology
- GCSE Sociology

Centralised Detentions

- Detentions, are all set centrally.
- Through a simple booking system on Satchel One
- Satchel One will automatically contact home, so no phone call necessary (unless more serious issues).
- All parent / carers are required to down load the app or access the website



Top Tips

- Follow the Woodlands Way
- Smile and be friendly
- Make new friends
- Be positive
- Be smart and prepared
- Take up all opportunities open to you
- Just relax and be yourself!



WOODLANDS SCHOOL

ASPIRATION, RESILIENCE, OPPORTUNITY, EXCELLENCE