

RECRUITMENT MONITORING FORM

Post title: _____

We are committed to ensuring that applicants are selected on the basis of their skills/attributes relevant to job. In accordance with our Equality & Diversity Policy, we provide equal opportunities to any employee or job applicant and will not discriminate either directly or indirectly because of race, sex, sexual orientation, transgender status, religion or belief, marital or civil partnership status, age, disability, or pregnancy and maternity. In order to monitor how successful this policy is we monitor all job applications. This information will help us to ensure that our policies and procedures are effective in avoiding discrimination and promoting equal opportunities in recruitment.

There is no obligation on you to provide this information. All applicants will be treated the same regardless of whether or not they provide this information. All information will be treated in confidence and will not be seen by the shortlisting panel. The information provided on this form will be converted into anonymised data, stored separately from your application form and only used to provide statistics for monitoring purposes. If you do not wish to answer any of the questions you can select the “prefer not to say” option.

MARITAL STATUS

- | | | | |
|----------------------------------|--|-----------------------------------|--|
| <input type="checkbox"/> Single | <input type="checkbox"/> Married | <input type="checkbox"/> Divorced | <input type="checkbox"/> Separated |
| <input type="checkbox"/> Widowed | <input type="checkbox"/> Civil partnership | <input type="checkbox"/> Other | <input type="checkbox"/> Prefer not to say |

ETHNIC ORIGIN

I would describe my ethnic origin as:

1. White

- British
- Irish
- Any other White background
Please specify.....

2. Black or Black British

- African
- Caribbean
- Any other Black background
Please specify.....

3. Mixed

- White and Asian
- White and Black African
- White and Black Caribbean
- Any other Mixed background
Please specify.....

4. Asian or Asian British

- Bangladeshi
- Indian
- Pakistani
- Any other Asian background
Please specify.....

5. Chinese or Chinese British

- Chinese
- Any other Chinese background
Please specify.....

6. Other ethnic group

- Prefer not to say
- Other ethnic group
Please specify.....